

VALLEY COLLEGE
PRINCETON CAMPUS
CATALOG SUPPLEMENT*
 September 2, 2015

STAFF

Name	Title
Carrie Kennedy	Campus Director
George Campbell	Senior Admissions Representative
Diana Cox Booth	Admissions Representative
Michael Curry	Placement & Student Affairs Advisor
Allison Caruth	Financial Aid Advisor
Kathie Bailey	Enrollment Coordinator
Linda Wiley	Director of First Impressions
Elizabeth Prajapati	Director of Academic Affairs
Bobby Barbour	Maintenance Tech

Academics

Name	Program	Degree
Elizabeth Prajapati	Director of Academic Affairs	B.S. Diagnostic Medical Sonography Mountain State University
James Caskey	HVAC	Universal EPA license Carrier Pro Tech Certification- residential Carrier Pro Tech Certification - commercial
Ansen Williams	HVAC	Universal EPA License Master Electrician Certificate
Travis Lilly	HVAC	WV Master Electrical License WV Master Plumber License Universal Refrigerant License R-410a Refrigerant License Motor Vehicle Refrigerant License Medical Gas System Installer
Francine Kirby, RN	MCA Part-Time	MSN Nursing BSN Nursing Mountain State University
Jan Mathena, RN	MCA Part-Time	AND Nursing Wythe County Community
Lori Petry, ARDMS	MCA Part-Time	B.S. Diagnostic Medical Sonography Mountain State University
Karen LeMoine, RN	CNA	A.S. Nursing University of Cincinnati A.A. Early Childhood Education Gulf Coast Bible College

ADVISORY BOARD MEMBERS

Name	Title	Company Name
Carla Cole	Branch Office Manager	WV Dept of Education: Division of Rehabilitation Service
Will King	Program Specialist	Kanawha Institute for Social Research & Action (KISRA)
Brandan Nowlin	Branch Service Manager	Southern Air, Inc.
Janet Horn	Human Resources Recruiter	Princeton Community Hospital
Ace Gearhart	Office Manager	Bluefield Regional Medical Center
Keith Cole	Registered Medical Assistant	East River Medical Group

Schedules

January 1, 2015 to December 31, 2015 Holiday Schedule

(The campus is closed on Holidays)

January 1, 2015	New Year’s Day	November 26, 2015	Thanksgiving
May 25, 2015	Memorial Day	November 27, 2015	Thanksgiving
July 3, 2015	Independence Day	December 24, 2015	Christmas Eve
September 7, 2015	Labor Day	December 25, 2015	Christmas

Campus Hours:

Valley College operating hours will be 8am to 5pm Monday - Friday.
(To schedule after hours appointments on Monday-Thursday, please contact the school)

Requests for information by current and perspective students about the college should be directed to the Campus Director. Other employees, such as Admissions Representatives and Financial Aid Advisors may provide information regarding their specific areas of responsibility. If a student needs a paper copy of any of the information they can contact the Admissions or Financial Aid Departments.

Class Hours:

MCA Class Schedule

Monday – Thursday 9am to 2pm

HVAC Class Schedule

Monday – Thursday 9am to 2pm

Nursing Assistant (CNA) Class Schedule

Monday – Thursday 9:00am to 3:00pm
Clinicals 9:00am to 3:00pm[†]

[†]It is possible that one Thursday evening shift (1:00pm to 7:00pm) will be scheduled.

Student Break Days*

Dates of Schedule Breaks may change.

***Students in their externship are excluded from the long scheduled breaks.**

- December 19, 2014 to January 4, 2015
- June 22, 2015 to July 5, 2015
- December 21, 2015 to January 3, 2016

*The catalog supplement is subject to change without notice. For the most current information, contact the Campus. Valley College 617 Mercer Street, Princeton, WV 24740 Telephone: (304) 425-2323

Heating, Ventilation, and Air Conditioning Start Schedule

Start Date	Projected Completion Date
January 5, 2015	September 24, 2015
January 26, 2015	October 15, 2015
February 16, 2015	November 5, 2015
March 9, 2015	November 25, 2015
March 30, 2015	December 17, 2015
April 20, 2015	January 21, 2016
May 11, 2015	February 11, 2016
June 1, 2015	March 3, 2016
July 6, 2015	March 24, 2016
July 27, 2015	April 21, 2016
August 17, 2015	May 12, 2016
September 8, 2015	June 2, 2016
September 28, 2015	June 23, 2016
October 19, 2015	July 28, 2016
November 9, 2015	August 18, 2016
November 30, 2015	September 8, 2016

Medical Clinical Assistant Start Schedule

Start Date	Projected Completion Date
January 5, 2015	October 15, 2015
January 26, 2015	November 5, 2015
February 16, 2015	November 25, 2015
March 9, 2015	December 17, 2015
March 30, 2015	January 21, 2016
April 20, 2015	February 11, 2016
May 11, 2015	March 3, 2016
June 1, 2015	March 24, 2016
July 6, 2015	April 21, 2016
July 27, 2015	May 12, 2016
August 17, 2015	June 2, 2016
September 8, 2015	June 23, 2016
September 28, 2015	July 28, 2016
October 19, 2015	August 18, 2016
November 9, 2015	September 8, 2016
November 30, 2015	September 29, 2016

The program completion date will vary depending on the dates/hours of the externship. Typically, externships run for six weeks (30 hours a week).

Nursing Assistant (CNA) Start Schedule

START DATE	Completion Date	
January 2, 2015	February 12, 2015	Includes Orientations/Make Up Days
March 27, 2015	May 7, 2015	Includes Orientations/Make Up Days
July 2, 2015	August 13, 2015 ⁺	Includes Orientations/Make Up Days
September 25, 2015	November 5, 2015 ⁺	Includes Orientations/Make Up Days

⁺It is possible that one Thursday evening shift (1:00pm to 7:00pm) will be scheduled.