

**VALLEY COLLEGE**  
*BECKLEY CAMPUS*  
**CATALOG SUPPLEMENT**  
 February 18, 2015

**STAFF**

<b>Name</b>	<b>Title</b>
Beth Gardner	Acting Campus Director
Beth Gardner	Acting Online Director
Latishche Dowdy	Admissions Representative
Phillip Dues	Senior Admissions Representative
Marie Rhodes	Admissions Representative
Dianne Cordial-Milam	Placement & Student Affairs Director
Mariah Ritterbush	Placement & Student Affairs Advisor
Sarah Redman	Financial Aid Advisor
Consuela Phillips	Financial Aid Advisor
Terri Ballard	Director of First Impressions
Lindsay Reed	Enrollment Coordinator
Nancy Nickel	Bursar
Priscilla Harrison	Faculty Aide
Cheryl Long	Online Facilitator
Shelly Smith	Director of Academics Affairs –Online Programs
Amanda Ciochetto	Student Success Advisor
Open	Maintenance Tech

**Academics**

<b>Name/Credentials</b>	<b>Department</b>	<b>Degree</b>
Juanita Acheampong, CMA (AAMA), RPT, MS	Director of Academic Affairs	M.S. Strategic Leadership B.S. Health Science B.A Liberal Studies A.S. Medical Assisting Mountain State University
Noah Balser	HVAC Lead Full-Time	RBA Education West Virginia State University Licensed Master Plumber HVACR Licensed Contractor (WV) The Appliance Guy Inc. (Owner) ESCO EPA 608 Universal Certification
Terry Clay	HVAC Full-Time	Clay's Heating and Air Conditioning ESCO EPA 608 Universal Certification
Fred Harris	HVAC Part-Time	Local 602 – HVAC Training (Maryland) HVAC Contractor – DC HVAC Contractor - Maryland
Leigh Ann Knott, RN	MCA Part-Time	B.S. Nursing Mountain State University LPN Academy of Careers & Technology
Beverly Lafferty, RN	MCA Part-Time	B.S. Nursing A.S. Nursing Bluefield State College

Karen LeMoine, RN	CNA Full-Time	A.S. Nursing University of Cincinnati A.A. Early Childhood Education Gulf Coast Bible College
Johnathan McClanahan, RN	MCA Part-Time	B.S. Nursing B.A. Biology B.A. Philosophy West Virginia University
Teresa McClanahan, RN	MCA Part-Time	B.S. Nursing Mountain State University
Tabithia Paynter	MCA Part-Time	Diploma Surgical Technology A.A.S. Clinical Trials Research Durham Technical Community College

Please see Online Catalog Supplement for the Online Instructors

#### **ADVISORY BOARD MEMBERS**

Name	Title	Company Name/Expertise
Greg Childers	Owner	Childers Enterprises
Gil DeLaRosa	Insurance Agent	Jim Lively Insurance
Angela Henson	Executive Director	Region 1 Workforce WV
Dr. Mark Miller	Registrar	West Virginia University Institute of Technology
Ellen Taylor	Executive Director	Beckley-Raleigh County Chamber of Commerce

## **Schedules**

### **January 1, 2015 to December 31, 2015 Holiday Schedule**

(The campus is closed on Holidays)

January 1, 2015	New Year's Day	November 26, 2015	Thanksgiving
May 25, 2015	Memorial Day	November 27, 2015	Thanksgiving
July 3, 2015	Independence Day	December 24, 2015	Christmas Eve
September 7, 2015	Labor Day	December 25, 2015	Christmas

## **Class Hours:**

### **MCA Class Schedule**

Monday – Thursday 9am to 2pm

### **HVAC Class Schedule**

Monday – Thursday 9am to 2pm

Monday – Thursday 5pm to 10pm

### **Nursing Assistant (CNA) Class Schedule**

Monday – Thursday 9:00am to 3:00pm

Clinicals 9:00am to 3:00pm

See Student Catalog for more details

## **Student Break Days\***

**Dates of Schedule Breaks may change.**

**\*Students in their externship are excluded from the long scheduled breaks.**

December 19, 2014 to January 4, 2015

June 22, 2015 to July 5, 2015

December 21, 2015 to January 3, 2016

Catalog Supplements are subject to change. Please contact the campus for the most up-to-date information.

## Heating, Ventilation, and Air Conditioning Program Start/Completion Schedule

Start Date	Projected Completion Date
January 5, 2015	September 24, 2015
January 26, 2015	October 15, 2015
February 16, 2015	November 5, 2015
March 9, 2015	November 25, 2015
March 30, 2015	December 17, 2015
April 20, 2015	January 21, 2016
May 11, 2015	February 11, 2016
June 1, 2015	March 3, 2016
July 6, 2015	March 24, 2016
July 27, 2015	April 21, 2016
August 17, 2015	May 12, 2016
September 8, 2015	June 2, 2016
September 28, 2015	June 23, 2016
October 19, 2015	July 28, 2016
November 9, 2015	August 18, 2016
November 30, 2015	September 8, 2016

## Medical Clinical Assistant Start Schedule

Start Date	Projected Completion Date
January 5, 2015	October 15, 2015
January 26, 2015	November 5, 2015
February 16, 2015	November 25, 2015
March 9, 2015	December 17, 2015
March 30, 2015	January 21, 2016
April 20, 2015	February 11, 2016
May 11, 2015	March 3, 2016
June 1, 2015	March 24, 2016
July 6, 2015	April 21, 2016
July 27, 2015	May 12, 2016
August 17, 2015	June 2, 2016
September 8, 2015	June 23, 2016
September 28, 2015	July 28, 2016
October 19, 2015	August 18, 2016
November 9, 2015	September 8, 2016
November 30, 2015	September 29, 2016

The program completion date will vary depending on the dates/hours of the externship. Typically, externships run for six weeks (30 hours a week).

## Nursing Assistant (CNA) Start Schedule

Class Start Date	Class Completion Date	
February 13, 2015	March 26, 2015	Includes Orientations/Make Up Days
May 8, 2015	June 18, 2015	Includes Orientations/Make Up Days
August 14, 2015	September 24, 2015	Includes Orientations/Make Up Days
November 6, 2015	December 18, 2015	Includes Orientations/Make Up Days

### **Programs Delivered Online - Schedules**

While a class is in session, students may access their classes 24/7, unless there is a scheduled or unscheduled maintenance issue with Moodlerooms. Notices for scheduled maintenance will be posted to allow students to adjust their schedules accordingly. Faculty Information for programs delivered online are listed in the Online Catalog Supplement.

### **Medical Front Office, Billing and Coding**

(Schedule subject to change based on enrollment)

Start Date	Projected Completion Date
January 5, 2015	September 3, 2015
January 26, 2015	September 28, 2015
February 16, 2015	October 15, 2015
March 9, 2015	November 5, 2015
March 30, 2015	November 25, 2015
April 20, 2015	December 17, 2015
May 11, 2015	January 21, 2016
June 1, 2015	February 11, 2016
July 6, 2015	March 3, 2016
July 27, 2015	March 24, 2016
August 17, 2015	April 21, 2016
September 8, 2015	May 12, 2016
September 28, 2015	June 2, 2016
October 19, 2015	June 23, 2016
November 9, 2015	July 28, 2016
November 30, 2015	August 18, 2016

### **Health Services Administration**

(Schedule subject to change based on enrollment)

Start Date	Projected Completion Date
January 5, 2015	March 24, 2016
January 26, 2015	April 21, 2016
February 16, 2015	May 12, 2016
March 9, 2015	June 2, 2016
March 30, 2015	June 23, 2016
April 20, 2015	July 28, 2016
May 11, 2015	August 18, 2016
June 1, 2015	September 8, 2016
July 6, 2015	September 29, 2016
July 27, 2015	October 20, 2016
August 17, 2015	November 10, 2016
September 8, 2015	December 1, 2016
September 28, 2015	December 22, 2016
October 19, 2015	January 19, 2017
November 9, 2015	February 9, 2017
November 30, 2015	March 2, 2017

## **Business Administration**

(Schedule subject to change based on enrollment)

<b>Start Date</b>	<b>Projected Completion Date</b>
January 5, 2015	June 23, 2016
January 26, 2015	July 28, 2016
February 16, 2015	August 18, 2016
March 9, 2015	September 8, 2016
March 30, 2015	September 29, 2016
April 20, 2015	October 20, 2016
May 11, 2015	November 10, 2016
June 1, 2015	December 1, 2016
July 6, 2015	December 22, 2016
July 27, 2015	January 19, 2017
August 17, 2015	February 9, 2017
September 8, 2015	March 2, 2017
September 28, 2015	March 30, 2017
October 19, 2015	April 20, 2017
November 9, 2015	May 11, 2017
November 30, 2015	June 1, 2017