

**VALLEY COLLEGE**  
 Current Programs  
 Tuition Information  
*Martinsburg, Beckley, Princeton*  
**VALLEY COLLEGE STUDENT CATALOG**  
 (Revision Date August 2017)

**Part 1a: Tuition Information for Diploma and Degree programs**

<u>Tuition and Fees for Diploma and Degree Programs</u>						
Program	Semester Credits	Registration Fee	Tuition	Lab Fees	Graduation Fee	Total Costs
Health Services Administration (Online) O.A.S. Degree program						
Year One	32	\$50	\$ 13,432	N/A	\$100	\$13,582
Year Two	28		\$14,425	N/A		\$14,425
Business Administration (Online) O.A.S. Degree program						
Year One	31	\$50	\$ 13,065	N/A	\$100	\$ 13,215
Year Two	29		\$14,300	N/A		\$14,300
Cybersecurity (Online) O.A.S. Degree program						
Year One	30	\$50	\$ 12,000	N/A	\$100	\$ 12,150
Year Two	30		\$ 12,000	N/A		\$ 12,000
Medical Administrative Assistant (Online) Diploma Program						
	30	\$50	\$14,925	N/A	\$100	\$15,075
Medical Front Office, Billing and Coding (Online) Diploma Program						
	30	\$50	\$14,925	N/A	\$100	\$15,075
Medical Clinical Assistant Diploma Program (MCA)						
	38	\$50	\$14,925	\$500	\$100	\$15,575
Heating, Ventilation, and Air Conditioning Diploma Program (HVAC)						
	36	\$50	\$14,925	\$500	\$100	\$15,575

**Tuition Effective Date: 8/1/2016** The HVAC program is offered only at the Martinsburg Campus. Online programs are administrated by Valley College – Martinsburg.

Valley College accepts Cash, Check, Money Order, Discover, Visa, and/or MasterCard to cover fees, uniforms, medical supplies, tuition, and/or textbooks.

The Graduation Fee is paid by all graduates of diploma and degree programs for graduation processing, which includes exit interviews, file close out, transcript processing, diploma processing, and graduation ceremony; failure to attend ceremony is not grounds for waiver of fee.

Explanation of Fees and Costs not shown on the table above:

Textbook prices are subject to change. Valley College estimates that textbooks costs are approximately \$910 to \$2310 per academic year depending on the program. Supplies such as printer cartridges, pens, pencils, notebooks, and paper are not included in tuition and fees. Textbook information is posted on the Valley College Website at <http://www.valley.edu/consumer-information/> (Look for **Valley College Book List by Course**). Students have the option of ordering textbooks on their own.

MCA Students only: A MCA Kit Fee is a charge that includes Valley College uniforms, stethoscope, and blood pressure cuff that must be purchased through the college (approximately \$175). The students are also personally responsible for the cost (approximately \$150) of their criminal background check, drug screening, and any necessary inoculations prior to the Externship course. If a student is required by the externship/clinical site to have personal

medical/health insurance, the student is personally responsible for obtaining the insurance coverage and any associated costs.

HVAC Students only: An HVAC Toolkit Fee is charged upon delivery of the tool kit at the beginning of the 2<sup>nd</sup> tier of the program (estimated charge: \$969). An HVAC uniform fee is charged upon enrollment (estimated charge: \$100).

**Course Retake Fee:**

If a student enrolled in a diploma or degree program must retake a course because he or she received a grade of “WF” or “F,” he or she will be charged a flat rate of \$300.00 for a course retake fee when he or she repeats that course. If he or she drops from his or her program before retaking the course, his or her account will be refunded as per the Valley College Refund Policy.

A student who receives a grade “I” (incomplete) for a course will not be charged extra tuition as long as the course is completed by the end of the incomplete period. If the student fails the course, the student will be charged a course retake fee when he or she repeats that course.

***Part 1b: Tuition Information for the Certificate programs***

<u>Tuition and Fees for Certificate Program</u>							
Program	Semester Credits	Registration Fee	Tuition	Lab Fees	Nursing Assistant Kit	Book Cost	Total Costs
Nursing Assistant (CNA)	0	\$50	\$2,345	\$215	\$207	\$178	\$2,995

Nursing Assistant Total Cost was revised on 9-24-2014 and Tuition, Fees/Kits costs were revised on April 14, 2014

NA (CNA) Students only: The Lab fees also include a NA Kit (Valley College uniforms, stethoscope and blood pressure cuff, and name badge) and textbook. Supplies such as pens, pencils, notebooks, and paper are not included in the tuition and fees. The students are personally responsible for the cost of a criminal background check, drug screening, and any necessary inoculations prior to acceptance in the program.

Valley College recommends that all students carry personal medical/health insurance during their externship/clinical experience. If a student is required by the clinical site to have personal medical/health insurance, the student is personally responsible for obtaining the insurance coverage and any associated costs.

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