Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Medical Clinical Assistant Diploma Program offered at: Valley College-Beckley @ 304-252-9547 /Valley College-Martinsburg @ 304-263-0979 /Valley College-Cleveland @ 216- 453-8201

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---|---|-------------|------|---------|-------------------|-----------|--|
| COM211 | Your Career How To Make It Happen | Traditional | 2017 | 9th | Hardwood | Cengage | 978-1-305-49483-1 |
| CPS121 | Illustrated Microsoft® Office 365 & Office 2016 for Medical Professionals, Loose-leaf Version | Traditional | 2016 | 1st | Lisa Friedrichsen | Cengage | 978-1-305-87857-0 |
| MED243 | MindTap MOSS 3.0, 2 Terms, 12 Months | Mind-Tap | 2019 | 1st | Lau, et. all | Cengage | 978-1-337-62637-8 |
| MED102, MED116, MED118, MED222, MED201, MED206, MED211 | Medical Assisting Administrative and Clinical Competencies (Special Bundle - Textbook with Workbook) | Traditional | 2017 | 8th | Blesi | Cengage | 978-0-357-01481-3 |
| MED122 | Medical Language: Focus on Terminology | Traditional | 2016 | 2rd | Moisio | Cengage | 978-1-285-85421-2 |
| MED251 | NHA CCMA Study Manual, 2.0 | Traditional | 2018 | 2nd | NHA | NHA | Customized - Must be ordered through the campus. |

Valley College Textbook List February 2020

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Nursing Assistant (C N A) Certificate Program offered at: Valley College-Beckley @ 304-252-9547 /Valley College-Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|-----------------------------------|-------------|------|---------|----------|-----------|-------------------|
| COM211 | Your Career How To Make It Happen | Traditional | 2017 | 9th | Hardwood | Cengage | 978-1-305-49483-1 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Practical Nursing Diploma Program offered at: Valley College-Cleveland @ 216- 453-8201

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|------------|------|----------|-----------------------------|-----------|----------------|
| NUR100 | Elsevier Adaptive Quizzing for Fundamental Concepts and Skills for Nursing - Classic Version | Electronic | 2018 | 5th Ed. | Elsevier | Elsevier | 978-0323567725 |
| NUR100 | Fundamental Concepts and Skills for Nursing | Hardcopy | 2016 | 5th Ed. | Williams | Elsevier | 978-0323396219 |
| NUR100 | The Language of Medicine | Hardcopy | 2018 | 13th Ed. | Chabner | Elsevier | 978-0323551472 |
| MAT125 | Calculate with Confidence | Hardcopy | 2018 | 7th Ed. | D.G Morris | Elsevier | 978-0323396837 |
| MAT125 | Basic Mathematics for College Students with Early Integers | Hardcopy | 2019 | 6th Ed. | Tussy & Koenig | Cengage | 978-1337618403 |
| NUR119 | Elsevier Adaptive Quizzing for The Human Body in Health and Illness | Electronic | 2018 | 6th Ed. | Elsevier | Elsevier | 978-0323556194 |
| NUR119 | The Human Body in Health and Illness | Hardcopy | 2018 | 6th Ed. | Herrlihy | Elsevier | 978-0323498449 |
| ENG116 | The Writer's Workplace with Readings: Building College Writing Skills | Hardcopy | 2018 | 9th Ed. | Sandra Scarry & John Scarry | Cengage | 978-1337099615 |
| NUR115 | Basic Nutrition and Diet Therapy | Hardcopy | 2017 | 15th Ed. | Williams | Elsevier | 978-0323377317 |
| NUR115 | Fundamentals Concepts & Skills for Nursing | Hardcopy | 2016 | 5th Ed. | Williams | Elsevier | 978-0323396219 |
| NUR115 | Medical-Surgical Nursing | Hardcopy | 2012 | 4th Ed. | deWit | Elsevier | 978-0323608442 |

Practical Nursing Diploma Program offered at: Valley College-Cleveland @ 216- 453-8201

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|------------|------|----------|-------------|-----------|----------------|
| NUR115 | Elsevier Adaptive Quizzing forMedical-Surgical Nursing Concepts and Practice - Classic Version | Electronic | 2015 | 3rd Ed. | Elsevier | Elsevier | 978-0323555388 |
| NUR115 | Simulation Learning System for LPN/LVN- Sim Lab Scenario | Electronic | 2012 | 11th Ed. | Elsevier | Elsevier | 978-1455700110 |
| NUR105 | Basic Pharmacology for Nurses | Hardcopy | 2016 | 18th Ed. | Willihnganz | Elsevier | 978-0323550611 |
| NUR105 | Calculate with Confidence | Hardcopy | 2018 | 7th Ed. | D.G Morris | Elsevier | 978-0323396837 |
| NUR105 | Elsevier Adaptive Quizzing for Basic Pharmacology for Nurses - Classic Version | Electronic | 2016 | 18th Ed. | Elsevier | Elsevier | 978-0323680035 |
| NUR105 | Fundamentals Concepts & Skills for Nursing | Hardcopy | 2016 | 5th Ed. | Williams | Elsevier | 978-0323396219 |
| NUR105 | Gahart's 2020 Intravenous Medications | Hardcopy | 2019 | 37th Ed. | Gahart | Elsevier | 978-0323757386 |
| NUR125 | Simulation Learning System for LPN/LVN- Sim Lab Scenario | Electronic | 2012 | 11th Ed. | Elsevier | Elsevier | 978-1455700110 |
| NUR125 | Success in Practical/Vocational Nursing From Student to Leader | Hardcopy | 2017 | 8th | Knecht | Elsevier | 978-0323356312 |
| NUR130 | Basic Nutrition and Diet Therapy | Hardcopy | 2017 | 15th Ed. | Williams | Elsevier | 978-0323377317 |
| NUR130 | Fundamentals Concepts & Skills for Nursing | Hardcopy | 2016 | 5th Ed. | Williams | Elsevier | 978-0323396219 |
| NUR130 | Medical-Surgical Nursing Concepts and Practice | Hardcopy | 2015 | 3rd Ed. | Elsevier | Elsevier | 978-0323243780 |
| NUR130 | Simulation Learning System for LPN/LVN- Sim Lab Scenario | Electronic | 2012 | 11th Ed. | Elsevier | Elsevier | 978-1455700110 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Practical Nursing Diploma Program offered at: Valley College-Cleveland @ 216- 453-8201

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|------------|------|----------|-------------------|-----------|----------------|
| ISD205 | Ethics, Theory and Contemporary Issues | Hardcopy | 2018 | 9th Ed. | MacKinnon & Fiala | Cengage | 978-1305958678 |
| NUR110 | Elsevier Adaptive Quizzing for Introduction to Maternity and Pediatric Nursing - Classic Version | Electronic | 2019 | 8th Ed. | Elsevier | Elsevier | 978-0323642767 |
| NUR110 | Introduction to Maternity and Pediatric Nursing | Hardcopy | 2019 | 8th Ed. | Leifer | Elsevier | 978-0323483971 |
| NUR110 | Simulation Learning System for LPN/LVN-Sim Lab Scenario | Electronic | 2012 | 1st Ed. | Elsevier | Elsevier | 978-1455700110 |
| NUR120 | Basic Geriatric Nursing | Hardcopy | 2020 | 7th Ed. | Williams | Elsevier | 978-0323554558 |
| NUR120 | Simulation Learning System for LPN/LVN | Electronic | 2012 | 11th Ed. | Elsevier | Elsevier | 978-1455700110 |
| NUR135 | Elsevier Adaptive Quizzing Essentials of Psychiatric Mental Health Nursing – Classic Version | Electronic | 2017 | 3rd Ed. | Varcarolis | Elsevier | 978-0323497961 |
| NUR135 | Essentials of Psychiatric Mental Health Nursing | Hardcopy | 2017 | 3rd Ed. | Varcarolis | Elsevier | 978-0323389655 |
| NUR140 | Fundamental Concepts and Skills for Nursing | Hardcopy | 2016 | 5th Ed. | Williams | Elsevier | 978-0323396219 |
| NUR140 | HESI Comprehensive Review for the NCLEX-PN Examination | Hardcopy | 2018 | 6th Ed. | Elsevier | Elsevier | 978-0323653480 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Veterinary Assistant Diploma Program offered at: Valley College-Cleveland @ 216- 453-8201

| Valley College-Cleveland @ 210- 433-0201 | | | | | | | | | | | |
|--|--|-------------|------|-------------|--------------------------------|-----------|-----------------|--|--|--|--|
| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN# | | | | |
| CPS121 | Illustated Microsoft Office 365 & Office 2016 for Medical Professionals | Traditional | 2017 | 1st Edition | Beskeen/Duffy/ Friedrichson | Cengage | 978-1305878570 | | | | |
| CPS121 | Microsoft Office Outlook 2013: Illustrated Essentials | Traditional | 2014 | 1st Edition | Biheller and Bunin | Cengage | 978-1285092799 | | | | |
| MED113 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-032327933 | | | | |
| MED113 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 | | | | |
| MED113 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | | |
| MED123 | An Illustrated Guide to Veterinary Medical Terminology | Traditional | 2015 | 4th Edition | Romich | Cengage | 978-1133125761 | | | | |
| MED123 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | | |
| VTA105 | Front Office Manaagement for Veterinary Team | Traditional | 2020 | 3rd Edition | Prendergast | Elsevier | 978-0323570404 | | | | |
| VTA105 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | | |
| VTA105 | Workbook for McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323442749 | | | | |
| COM110 | Communications in our Lives | Traditional | 2018 | 8th Edition | Wood | Cengage | 978-1305-949546 | | | | |
| ENG116 | The Writer's Workplace with Readings: Building College Writing Skills | Traditional | 2018 | 9th Edition | Scarry & Scarry | Cengage | 978-1305960954 | | | | |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Veterinary Assistant Diploma Program offered at: Valley College-Cleveland @ 216- 453-8201

| valley College Cleveland & 210-455-5201 | | | | | | | | | | |
|---|--|-------------|------|-------------|--------------------|-----------|----------------|--|--|--|
| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # | | | |
| VTA110 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323227933 | | | |
| VTA110 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 | | | |
| VTA110 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | |
| VTA115 | Laboratory Animal Medicine: Principles and Procedures | Traditional | 2016 | 2nd Edition | Sirois M | Elsevier | 978-023172998 | | | |
| VTA115 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | |
| COM220 | Your Career: How to Make it Happen | Traditional | 2017 | 9th Edition | Harwood | Cengage | 978-1305494831 | | | |
| VTA111 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323227933 | | | |
| VTA111 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 | | | |
| VTA111 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | |
| VTA200 | Animal Restraint For Veterinary Techncians | Traditional | 2016 | 2nd Edition | sheldon | Elsevier | 978-0323354943 | | | |
| VTA200 | Common Diseases of Companion Animals | Traditional | 2014 | 3rd Edition | Summers | Elsevier | 978-0323101264 | | | |
| VTA200 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | |
| VTA200 | Small Animal Care and Management | Traditional | 2016 | 4th Edition | Warren | Cengage | 978-1285425528 | | | |
| VTA205 | Animal Restraint For Veterinary Techncians | Traditional | 2016 | 2nd Edition | sheldon | Elsevier | 978-0323354943 | | | |
| VTA205 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 | | | |
| | | | | | | | | | | |

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|-------------|------|-------------|--------------------------------|-----------|-----------------|
| CPS121 | Illustated Microsoft Office 365 & Office 2016 for Medical Professionals | Traditional | 2017 | 1st Edition | Beskeen/Duffy/ Friedrichson | Cengage | 978-1305878570 |
| CPS121 | Microsoft Office Outlook 2013: Illustrated Essentials | Traditional | 2014 | 1st Edition | Biheller and Bunin | Cengage | 978-1285092799 |
| MED113 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-032327933 |
| MED113 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 |
| MED113 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| MED123 | An Illustrated Guide to Veterinary Medical Terminology | Traditional | 2015 | 4th Edition | Romich | Cengage | 978-1133125761 |
| MED123 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA105 | Front Office Manaagement for Veterinary Team | Traditional | 2020 | 3rd Edition | Prendergast | Elsevier | 978-0323570404 |
| VTA105 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA105 | Workbook for McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323442749 |
| COM110 | Communications in our Lives | Traditional | 2018 | 8th Edition | Wood | Cengage | 978-1305-949546 |
| ENG116 | The Writer's Workplace with Readings: Building College Writing Skills | Traditional | 2018 | 9th Edition | Scarry & Scarry | Cengage | 978-1305960954 |
| VTA110 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323227933 |
| VTA110 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 |
| VTA110 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|-------------|------|-------------|--------------------|-----------|----------------|
| VTA115 | Laboratory Animal Medicine: Principles and Procedures | Traditional | 2016 | 2nd Edition | Sirois M | Elsevier | 978-023172998 |
| VTA115 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| COM220 | Your Career: How to Make it Happen | Traditional | 2017 | 9th Edition | Harwood | Cengage | 978-1305494831 |
| VTA111 | Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323227933 |
| VTA111 | Laboratory Manual for Clinical Anatomy and Physiology for Veterinary Technicians | Traditional | 2016 | 3rd Edition | Colville & Bassert | Elsevier | 978-0323294751 |
| VTA111 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA200 | Animal Restraint For Veterinary Techncians | Traditional | 2016 | 2nd Edition | sheldon | Elsevier | 978-0323354943 |
| VTA200 | Common Diseases of Companion Animals | Traditional | 2014 | 3rd Edition | Summers | Elsevier | 978-0323101264 |
| VTA200 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA200 | Small Animal Care and Management | Traditional | 2016 | 4th Edition | Warren | Cengage | 978-1285425528 |
| VTA205 | Animal Restraint For Veterinary Techncians | Traditional | 2016 | 2nd Edition | sheldon | Elsevier | 978-0323354943 |
| VTA205 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| MAT125 | Basic Mathematics for College Students with Early Integers | Traditional | 2019 | 6th Edition | Tussy & Koenig | Cengage | 978-1337618403 |
| VTA210 | Pathology & Parasitology for Veterinary Technicians | Traditional | 2010 | 2nd Edition | Shapiro | Cengage | 978-1435438552 |
| VTA210 | Laboratory Animal Medicine: Principles and Procedures | Traditional | 2016 | 2nd Edition | Sirois M | Elsevier | 978-023172998 |

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|-------------|------|-------------|---|-----------------|----------------|
| VTA210 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA215 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA215 | Veterinary Clinical Procedures in Large Animal Practice | Traditional | 2016 | 2nd Edition | Rockett & Bosted | Cengage | 978-1285424637 |
| VTA230 | Anesthesia and Analgesia for Veterinary Technicians | Traditional | 2016 | 5th Edition | Thomas, DVM and Lerche, BVSc, PhD, Dipl ACVA | Mosby | 978-0323249713 |
| VTA230 | Pain Management in Small Animals | Traditional | 2006 | 1st Edition | Grant Debbie | Elsevier | 978-0750688123 |
| VTA230 | Veterinary Technicians Manual For Small Animal Emergency and Critical Care | Traditional | 2018 | 2nd Edition | Norkus | Wiley-Blackwell | 978-1119179122 |
| ISD210 | Ethics: Theory and Contemporary Issues | Traditional | 2018 | 9th Edition | MacKinnon & Fiala | Cengage | 978-1305958678 |
| PSY102 | PSYCH | Traditional | 2018 | 5th Edition | Rathus | Cengage | 978-1305091924 |
| VTA220 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA220 | Dosage Calculations - A Ratio Proportion Approach | Traditional | 2016 | 4th Edition | Pickar, Pickar, Abernethy | Cengage | 978-1285429458 |
| VTA220 | Practical Pharmacology for Veterinary Technicians | Traditional | 2018 | 3rd Edition | Serling, CVT, BS and Arnold, CVT, BS | Bluedoor | 978-1643860497 |
| VTA225 | Laboratory Porcedures for Veterinary Technicians | Traditional | 2014 | 6th Edition | Sirois | CV Mosby, Co. | 978-0323595384 |
| VTA225 | Pathology & Parasitology for Veterinary Technicians | Traditional | 2010 | 2nd Edition | Shapiro | Cengage | 978-1435438552 |
| VTA225 | Practical Veterinary Urinalysis | Traditional | 2012 | 1st Edition | Sink C & Weinstein N | Wiley-Blackwell | 978-1119946021 |
| VTA226 | Laboratory Porcedures for Veterinary Technicians | Traditional | 2014 | 6th Edition | Sirois | CV Mosby, Co. | 978-0323595384 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|-------------|------|-------------|-----------------------------------|-----------------|----------------|
| VTA226 | Practical Veterinary Urinalysis | Traditional | 2012 | 1st Edition | Sink C & Weinstein N | Wiley-Blackwell | 978-1119946021 |
| VTA226 | Pathology & Parasitology for Veterinary Technicians | Traditional | 2010 | 2nd Edition | Shapiro | Cengage | 978-1435438552 |
| VTA226 | Veterinary Hematology and Clinical Chemistry | Traditional | 2012 | 2nd Edition | Thrall MA, Baker D C, Campbell | Wiley-Blackwell | 978-1118378403 |
| VTA235 | Brown: Lavin's Radiography for Veterinary Technicians | Traditional | 2014 | 6th Edition | Brown, RVT, Ad, Ed/Lavin, RTR | Elsevier | 978-0323413671 |
| VTA235 | McCurnin's Clinical Textbook for Veterinary Technicians | Traditional | 2018 | 9th Edition | Bassert & Thomas | Elsevier | 978-0323494611 |
| VTA240 | Essential Clinical Procedures for Veterinary Technicians | Traditional | 2018 | 1st Edition | Loy, CVT | Bluedoor | 978-1681357485 |
| VTA240 | Small Animal Surgical Nursing: Skills & Concepts | Traditional | 2017 | 3rd Edition | Tear, Marianne | Elsevier | 978-0323312271 |
| VTA240 | Veterinary Technicians Manual For Small Animal Emergency and Critical Care | Traditional | 2018 | 2nd Edition | Norkus | Wiley-Blackwell | 978-1119179122 |
| VTA245 | Essential Clinical Procedures for Veterinary Technicians | Traditional | 2018 | 1st Edition | Loy, CVT | Bluedoor | 978-1681357485 |
| VTA245 | Veterinary Dentistry: A Team Approach | Traditional | 2018 | 3rd Edition | Holmstrom, DVM | Saunders | 978-0323485272 |
| VTA245 | Small Animal Surgical Nursing: Skills & Concepts | Traditional | 2017 | 3rd Edition | Tear, Marianne | Elsevier | 978-0323312271 |
| VTA245 | Veterinary Technicians Manual For Small Animal Emergency and Critical Care | Traditional | 2018 | 2nd Edition | Norkus | Wiley-Blackwell | 978-1119179122 |
| VTA250 | Comprehensive Review For Veterinary Technicians | Traditional | 2014 | 4th Edition | Tighe/Brown | Mosby | 978-0323596152 |
| VTA250 | Review Questions and Answers for Veterinary Technicians | Traditional | 2014 | 4th Edition | Colville | Mosby | 978-0323316958 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Medical Administrative Assistant Diploma Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|--------------------|------|---------|-------------------|-----------|----------------|
| COM112 | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS121 | Illustrated Microsoft® Office 365 & Office 2016 for Medical Professionals, Loose-leaf Version | Loose-leaf | 2017 | 1st | Lisa Friedrichsen | Cengage | 978-1305878570 |
| CPS121 | Shelly Cashman Series® Microsoft® Office 365 & Outlook 2016 Introductory | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871137 |
| CPS143 | Microsoft® Office 365 & Excel 2016 Comprehensive | Traditional | 2016 | 1st | Freund and Starks | Cengage | 978-1305870727 |
| MAT122 | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MED111 | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED122 | Medical Language: Focus on Terminology | Traditional | 2016 | 3rd | Moisio | Cengage | 978-1285854212 |
| MED132 | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED237 | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED240 | Cengage Create - Insurance, Administration, & Coding/Hard Copy | Create - Hard Copy | 2017 | 12th | Green | Cengage | 978-1337783118 |
| MED255 | Therapeutic Communication for Health Care Professionals | Traditional | 2016 | 4th | Lindh | Cengage | 978-1305574618 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Medical Front Office, Billing and Coding Diploma Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|-------------|------|---------|-------------------|-----------|----------------|
| COM112 | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS121 | Illustrated Microsoft® Office 365 & Office 2016 for Medical Professionals, Loose-leaf Version | Loose-leaf | 2017 | 1st | Lisa Friedrichsen | Cengage | 978-1305878570 |
| CPS121 | Shelly Cashman Series® Microsoft® Office 365 & Outlook 2016 Introductory | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871137 |
| MAT122 | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MED111 | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED122 | Medical Language: Focus on Terminology | Traditional | 2016 | 3rd | Moisio | Cengage | 978-1285854212 |
| MED132 | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED238 | Understanding Health Insurance | Traditional | 2017 | 13th | Green | Cengage | 978-1305647428 |
| MED243 | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED244 | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED244 | ICD-10-CM Expert for Physicians with guidelines 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545100 |
| MED244 | HCPCS Level II Professional 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545544 |
| MED247 | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED247 | CPT Professional Edition 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622028986 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Health Services Administration AAB (Associate Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Track MFOBC or MAA | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN# |
|---------------|-----------------------|---|--------------------|------|---------|-------------------|-----------|----------------|
| COM112 | Both | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Both | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS121 | Both | Illustrated Microsoft® Office 365 & Office 2016 for Medical Professionals, Loose-leaf Version | Loose-leaf | 2017 | 1st | Lisa Friedrichsen | Cengage | 978-1305878570 |
| CPS121 | Both | Shelly Cashman Series® Microsoft® Office 365 & Outlook 2016 Introductory | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871137 |
| CPS143 | МАА | Microsoft® Office 365 & Excel 2016 Comprehensive | Traditional | 2016 | 1st | Freund and Starks | Cengage | 978-1305870727 |
| MAT122 | Both | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MED111 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED122 | Both | Medical Language: Focus on Terminology | Traditional | 2016 | 3rd | Moisio | Cengage | 978-1285854212 |
| MED132 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED237 | MAA | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED238 | MFOBC | Understanding Health Insurance | Traditional | 2017 | 13th | Green | Cengage | 978-1305647428 |
| MED240 | MAA | Cengage Create - Insurance, Administration, & Coding/Hard Copy | Create - Hard Copy | 2017 | 12th | Green | Cengage | 978-1337783118 |
| MED243 | MFOBC | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED244 | MFOBC | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED244 | MFOBC | ICD-10-CM Expert for Physicians with guidelines 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545100 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Health Services Administration AAB (Associate Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Track MFOBC or MAA | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|-----------------------|---|-------------|------|---------|-----------------------|------------------------------------|----------------|
| MED244 | MFOBC | HCPCS Level II Professional 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545544 |
| MED247 | MFOBC | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED247 | MFOBC | CPT Professional Edition 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622028986 |
| MED255 | MAA | Therapeutic Communication for Health Care Professionals | Traditional | 2016 | 4th | Lindh | Cengage | 978-1305574618 |
| MED101 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| ENG122 | Both | СОМРЗ | Traditional | 2016 | 3rd | VanderMey and Van Rys | Cengage | 978-1305112803 |
| HSA205 | Both | Health Information | Traditional | 2016 | 5th | Abedelhak and Hanken | Elsevier | 978-0323263481 |
| HSA210 | Both | Sultz & Youn's HealthCare UuSA: Understand its Organization and Delivery | Traditional | 2017 | 9th | Yound and Kroth | Jones and Bartlet Learning, LLC | 978-1284114676 |
| HSA220 | Both | Introduction to Healthcare Management | Traditional | 2017 | 3rd | Buchbinder | Jones and Bartlet Learning, LLC | 978-1284081015 |
| HSA230 | Both | Essentials of Healthcare Compliance | Traditional | 2010 | 1st | Safian | Cengage | 978-1418049218 |
| HSA250 | Both | The World of Customer Service | Traditional | 2012 | 3rd | Gibson | Cengage | 978-0840064240 |
| HSA250 | Both | 21st Century Business: Customer Service | Traditional | 2011 | 2nd | Cengage | Cengage | 978-0538740289 |
| ISD205 | Both | Ethics: Theory and Contemporary Issues | Traditional | 2018 | 9th | MacKinnon/Fiala | Cengage | 978-1305958678 |
| MAT140 | Both | College Algebra | Traditional | 2015 | 8th | Aufmann & Nation | Cengage | 978-1285434773 |
| PSY102 | Both | PSYCH5 | Traditional | 2017 | 5th | Rathus | Cengage | 978-1305662704 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Health Services Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Track MFOBC or MAA | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|-----------------------|---|--------------------|------|---------|-------------------|-----------|----------------|
| COM112 | Both | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Both | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS121 | Both | Illustrated Microsoft® Office 365 & Office 2016 for Medical Professionals, Loose-leaf Version | Loose-leaf | 2017 | 1st | Lisa Friedrichsen | Cengage | 978-1305878570 |
| CPS121 | Both | Shelly Cashman Series® Microsoft® Office 365 & Outlook 2016 Introductory | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871137 |
| CPS143 | MAA | Microsoft® Office 365 & Excel 2016 Comprehensive | Traditional | 2016 | 1st | Freund and Starks | Cengage | 978-1305870727 |
| MAT122 | Both | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MED111 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED122 | Both | Medical Language: Focus on Terminology | Traditional | 2016 | 3rd | Moisio | Cengage | 978-1285854212 |
| MED132 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| MED237 | MAA | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED238 | MFOBC | Understanding Health Insurance | Traditional | 2017 | 13th | Green | Cengage | 978-1305647428 |
| MED240 | MAA | Cengage Create - Insurance, Administration, & Coding/Hard Copy | Create - Hard Copy | 2017 | 12th | Green | Cengage | 978-1337783118 |
| MED243 | MFOBC | MOSS 3.0 IAC | Mind-Tap | 2018 | 1st | Lau et al | Cengage | 978-1337626378 |
| MED244 | MFOBC | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED244 | MFOBC | ICD-10-CM Expert for Physicians with guidelines 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545100 |
| MED244 | MFOBC | HCPCS Level II Professional 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622545544 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Health Services Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Track MFOBC or MAA | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN# |
|---------------|-----------------------|---|-------------|------|---------|--|---------------------------------|----------------|
| MED247 | MFOBC | 3-2-1 Code It | Traditional | 2019 | 7th | Green | Cengage | 978-1337902809 |
| MED247 | MFOBC | CPT Professional Edition 2020 | Traditional | 2019 | 1st | Optum 360 | Cengage | 978-1622028986 |
| MED255 | MAA | Therapeutic Communication for Health Care Professionals | Traditional | 2016 | 4th | Lindh | Cengage | 978-1305574618 |
| MED101 | Both | Medical Assisting Administrative and Clinical Competencies | Traditional | 2017 | 8th | Blesi | Cengage | 978-1337909815 |
| ENG122 | Both | СОМРЗ | Traditional | 2016 | 3rd | VanderMey and Van Rys | Cengage | 978-1305112803 |
| HSA205 | Both | Health Information | Traditional | 2016 | 5th | Abedelhak and Hanken | Elsevier | 978-0323263481 |
| HSA210 | Both | Sultz & Youn's HealthCare UuSA: Understand its Organization and Delivery | Traditional | 2017 | 9th | Yound and Kroth | Jones and Bartlet Learning, LLC | 978-1284114676 |
| HSA220 | Both | Introduction to Healthcare Management | Traditional | 2017 | 3rd | Buchbinder | Jones and Bartlet Learning, LLC | 978-1284081015 |
| HSA230 | Both | Essentials of Healthcare Compliance | Traditional | 2010 | 1st | Safian | Cengage | 978-1418049218 |
| HSA250 | Both | The World of Customer Service | Traditional | 2012 | 3rd | Gibson | Cengage | 978-0840064240 |
| HSA250 | Both | 21st Century Business: Customer Service | Traditional | 2011 | 2nd | Cengage | Cengage | 978-0538740289 |
| ISD205 | Both | Ethics: Theory and Contemporary Issues | Traditional | 2018 | 9th | MacKinnon/Fiala | Cengage | 978-1305958678 |
| MAT140 | Both | College Algebra | Traditional | 2015 | 8th | Aufmann & Nation | Cengage | 978-1285434773 |
| PSY102 | Both | PSYCH5 | Traditional | 2017 | 5th | Rathus | Cengage | 978-1305662704 |
| ANT400 | Both | Cultural Anthropology: The Human Challenge | Traditional | 2017 | 15th | Haviland, Prins, McBride, and Walrath | Cengage | 978-1305633797 |
| COM400 | Both | Interconnections: Interpersonal Communication Foundations and Contexts | Traditional | 2019 | 1st | Bowman | Cengage | 978-1285449333 |

Valley College Textbook List February 2020 Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Health Services Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Track MFOBC or MAA | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|-----------------------|---|----------------------|------|---------|--|---------------------------------|----------------|
| COM445 | Both | Introduction to Research, Understanding and Applying Multiple Strategies | Traditional | 2019 | 6th | DePoy and Gitlin | Elsevier | 978-0323612470 |
| ENG320 | Both | The College Writer: A Guide to Thinking, Writing, and Research | Traditional | 2018 | 6th | Rys, Meyer, VanderMey, and Sebranek | Cengage | 978-1305958067 |
| HSA300 | Both | Health Politics and Policy | Traditional | 2015 | 5th | Morone and Ehlke | Cengage | 978-1111644154 |
| HSA305 | Both | Healthcare Operations Management | Traditional | 2017 | 3rd | McLaughlih | Health Administration Press | 978-1567938517 |
| HSA310 | Both | The Law of Health Care Administration | Traditional | 2015 | 8th | Showalter | Health Administration Press | 978-1567938760 |
| HSA315 | Both | Essentials of Healthcare Finance | Traditional | 2017 | 8th | Cleverley | Jones and Bartlet Learning, LLC | 978-1284094633 |
| HSA325 | Both | Healthcare Human Resource Management | Traditional | 2016 | 3rd | Flynn, Mathis, Jackson, and Valentine | Cengage | 978-1285057538 |
| HSA400 | Both | Introduction to Health Promotion & Behavioral Science in Public Health | Traditional | 2016 | 1st | Madanat, Arrendondo, and Ayalaa | Cengage | 978-1133693673 |
| HSA405 | Both | Leadership: Research Findings, Practice, and Skills | Traditional/ Bundle | 2018 | 9th | Dubrin | Cengage | 978-1337734738 |
| HSA420 | Both | Handbook of Informatics for Nurses and Healthcare Professionals | Traditional | 2019 | 6th | Hebda | Pearson | 978-0134711010 |
| HSA450 | Both | Introduction to Research, Understanding and Applying Multiple Strategies | Traditional | 2019 | 6th | DePoy and Gitlin | Elsevier | 978-0323612470 |
| HSA450 | Both | Publiciation Manual of the American Psychological Association | Traditional | 2019 | 7th | АРА | APA | 978-1433832161 |
| INC300 | Both | Empowerment Series: Human Behavior in the Macro Social Environment | Traditional | 2019 | 11th | Zastrow, Kirst-Ashman, and Hessenauer | Cengage | 978-1337556477 |
| INC305 | Both | Environmental Science | Traditional | 2019 | 16th | Miller and Spoolman | Cengage | 978-1337569613 |
| MGT310 | Both | Organization Development and Change | Traditional / Bundle | 2015 | 10th | Cummings | Cengage | 978-1337734707 |
| PHI300 | Both | Discovering Psychology: The Science of Mind | Traditional | 2019 | 3rd | Cacioppo and Freberg | Cengage | 978-1337561815 |

Business Administration AAB (Associate Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|-------------|------|---------|--------------------------------------|-----------|----------------|
| ACC122 | Chapters 1 - 12, College Accounting | Traditional | 2018 | 13th | Scott | Cengage | 978-1337280570 |
| ACC122 | Chapters 1 - 12, Working Papers and Study | Traditional | 2017 | 13th | Scott | Cengage | 978-1337280617 |
| BUS105 | Introduction to Business Law | Traditional | 2019 | 6th | Beatty, Samuelson, Sanchez, Abril | Cengage | 978-1337404341 |
| BUS202 | Survey of Economics | Traditional | 2016 | 3rd | Sexton | Cengage | 978-1305657625 |
| BUS275 | Small Business: An Entrepreneurial Business Plan | Traditional | 2014 | 9th | Hiduke and Ryan | Cengage | 978-1285169958 |
| COM112 | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS135 | Microsoft® Office 365 & Outlook 2016 Intermediate | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871144 |
| CPS135 | Windows 10 - Intermediate | Traditional | 2017 | 1st | Freund | Cengage | 978-1305656758 |
| CPS143 | Microsoft® Office 365 & Excel 2016 Comprehensive | Traditional | 2016 | 1st | Freund and Starks | Cengage | 978-1305870727 |
| CPS148 | Microsoft Office 365 & Word 2016 Comprehensive | Traditional | 2016 | 1st | Vermaat | Cengage | 978-1305871014 |
| CPS205 | Microsoft® Office 365 & PowerPoint 2016 Comprehensive | Traditional | 2016 | 1st | Sebok | Cengage | 978-1305870819 |
| ENG122 | СОМРЗ | Traditional | 2016 | 3rd | VanderMey and Van Rys | Cengage | 978-1305112803 |
| HIS202 | Major Problems in American History Since 1945 | Traditional | 2014 | 4th | Zaretskey | Cengage | 978-1133944140 |
| MAT122 | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MAT140 | College Algebra | Traditional | 2015 | 8th | Aufmann & Nation | Cengage | 978-1285434773 |

Business Administration AAB (Associate Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|---|-------------|------|---------|-----------------------|-----------|----------------|
| MGT103 | BUSN10 | Traditional | 2019 | 10th | Kelly and Williams | Cengage | 978-1337116695 |
| MGT104 | HR4 | Traditional | 2017 | 4th | DeNisi and Griffin | Cengage | 978-1337116381 |
| MGT212 | Small Business: An Entrepreneurial Business Plan | Traditional | 2014 | 9th | Hiduke and Ryan | Cengage | 978-1285169958 |
| MKT122 | MKTG11 | Traditional | 2017 | 11th | Lamb, Hair & McDaniel | Cengage | 978-1337116800 |
| MKT202 | A Guide to Customer Service Skills for the Service Desk Professional | Traditional | 2015 | 4th | Knapp | Cengage | 978-1285063584 |
| PSY102 | PSYCH5 | Traditional | 2017 | 5th | Rathus | Cengage | 978-1305662704 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Business Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|-------------|------|---------|--------------------------------------|-----------|----------------|
| ACC122 | Chapters 1 - 12, College Accounting | Traditional | 2018 | 13th | Scott | Cengage | 978-1337280570 |
| ACC122 | Chapters 1 - 12, Working Papers and Study | Traditional | 2017 | 13th | Scott | Cengage | 978-1337280617 |
| BUS105 | Introduction to Business Law | Traditional | 2019 | 6th | Beatty, Samuelson, Sanchez, Abril | Cengage | 978-1337404341 |
| BUS202 | Survey of Economics | Traditional | 2016 | 3rd | Sexton | Cengage | 978-1305657625 |
| BUS275 | Small Business: An Entrepreneurial Business Plan | Traditional | 2014 | 9th | Hiduke and Ryan | Cengage | 978-1285169958 |
| COM112 | Essentials of Business Communication | Traditional | 2019 | 11th | Guffey and Lowey | Cengage | 978-1337386494 |
| COM215 | Your Career: How to Make it Happen | Traditional | 2017 | 9th | Harwood | Cengage | 978-1305494831 |
| CPS135 | Microsoft® Office 365 & Outlook 2016 Intermediate | Traditional | 2016 | 1st | Hoisington | Cengage | 978-1305871144 |
| CPS135 | Windows 10 - Intermediate | Traditional | 2017 | 1st | Freund | Cengage | 978-1305656758 |
| CPS143 | Microsoft® Office 365 & Excel 2016 Comprehensive | Traditional | 2016 | 1st | Freund and Starks | Cengage | 978-1305870727 |
| CPS148 | Microsoft Office 365 & Word 2016 Comprehensive | Traditional | 2016 | 1st | Vermaat | Cengage | 978-1305871014 |
| CPS205 | Microsoft® Office 365 & PowerPoint 2016 Comprehensive | Traditional | 2016 | 1st | Sebok | Cengage | 978-1305870819 |
| ENG122 | СОМРЗ | Traditional | 2016 | 3rd | VanderMey and Van Rys | Cengage | 978-1305112803 |
| HIS202 | Major Problems in American History Since 1945 | Traditional | 2014 | 4th | Zaretskey | Cengage | 978-1133944140 |
| MAT122 | Contemporary, Business Math, Brief | Traditional | 2016 | 17th | Deitz and Southam | Cengage | 978-1305506701 |
| MAT140 | College Algebra | Traditional | 2015 | 8th | Aufmann & Nation | Cengage | 978-1285434773 |

Cost of Textbooks-To Be Determined - Prices are subject to change. For the most recent current retail pricing information, call the campus.

Business Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|-------------|------|---------|--|-----------|----------------|
| MGT103 | BUSN10 | Traditional | 2019 | 10th | Kelly and Williams | Cengage | 978-1337116695 |
| MGT104 | HR4 | Traditional | 2017 | 4th | DeNisi and Griffin | Cengage | 978-1337116381 |
| MGT212 | Small Business: An Entrepreneurial Business Plan | Traditional | 2014 | 9th | Hiduke and Ryan | Cengage | 978-1285169958 |
| MKT122 | MKTG11 | Traditional | 2017 | 11th | Lamb, Hair & McDaniel | Cengage | 978-1337116800 |
| MKT202 | A Guide to Customer Service Skills for the Service Desk Professional | Traditional | 2015 | 4th | Knapp | Cengage | 978-1285063584 |
| PSY102 | PSYCH5 | Traditional | 2017 | 5th | Rathus | Cengage | 978-1305662704 |
| ACC315 | Managerial Accounting | Traditional | 2018 | 14th | Warren, Reeve, and Duchac | Cengage | 978-1337270595 |
| ANT400 | Cultural Anthropology: The Human Challenge | Traditional | 2017 | 13th | Haviland, Prins, McBride, and Walrath | Cengage | 978-1305633797 |
| BUS400 | Money, Banking, Financial Markets and Institutions | Traditional | 2017 | 1st | Brandl | Cengage | 978-0538748575 |
| BUS410 | Strategic Management: Theory: An Integrated Approach | Traditional | 2017 | 12th | Hill, Schilling, & Jones | Cengage | 978-1305502338 |
| BUS420 | Entrepreneurship: Theory, Process, and Practice | Traditional | 2017 | 10th | Kuratko | Cengage | 978-1305576247 |
| BUS450 | Introduction to Research, Understanding and Applying Multiple Strategies | Traditional | 2019 | 6th | DePoy and Gitlin | Elsevier | 978-0323612470 |
| BUS450 | Publiciation Manual of the American Psychological Association | Traditional | 2019 | 7th | АРА | АРА | 978-1433832161 |
| COM400 | Interconnections: Interpersonal Communication Foundations and Contexts | Traditional | 2019 | 1st | Bowman | Cengage | 978-1285449333 |
| COM445 | Introduction to Research, Understanding and Applying Multiple Strategies | Traditional | 2019 | 6th | DePoy and Gitlin | Elsevier | 978-0323612470 |
| COM445 | Publiciation Manual of the American Psychological Association | Traditional | 2019 | 7th | АРА | АРА | 978-1433832161 |

Business Administration BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN # |
|---------------|--|----------------------|------|---------|--|-----------|----------------|
| ENG320 | The College Writer: A Guide to Thinking, Writing, and Research | Traditional | 2018 | 6th | Rys, Meyer, VanderMey, and Sebranek | Cengage | 978-1305958067 |
| FIN300 | An Introduction to Financial Institutions, Investments and Management | Traditional | 2019 | 12th | Mayo | Cengage | 978-1337691017 |
| INC300 | Empowerment Series: Human Behavior in the Macro Social Environment | Traditional | 2019 | 11th | Zastrow, Kirst-Ashman, and Hessenauer | Cengage | 978-1337556477 |
| INC305 | Environmental Science | Traditional | 2019 | 16th | Miller and Spoolman | Cengage | 978-1337569613 |
| MGT300 | Management: An Integrated Approach | Traditional | 2017 | 2nd | Gulati, Mayo, and Nohria | Cengage | 978-1305502086 |
| MGT310 | Organization Development and Change | Traditional/ Bundle | 2015 | 10th | Cummings | Cengage | 978-1337734707 |
| MGT400 | Managing Human Resources | Traditional | 2016 | 17th | Snell, Morris, and Bohlander | Cengage | 978-1285866390 |
| MGT405 | Organizational Behavior: Managing People and Organizations | Traditional | 2017 | 12th | Griffin and Gully | Cengage | 978-1305501393 |
| МКТ300 | Advertising and Integrated Brand Promotion | Traditional | 2019 | 8th | O'Guinn, Allen, Close, Schneinbaum, and Semenik | Cengage | 978-1337110211 |
| MKT325 | SELL | Traditional | 2017 | 5th | Ingram, LaForgen, Avila, Schweppker, and Williams | Cengage | 978-1305662094 |
| MKT400 | Advertising, Promotion, and other aspects of Integrated Marketing Communications | Traditional | 2018 | 10th | Andrews and Shrimp | Cengage | 978-1337282659 |
| PHI300 | Discovering Psychology: The Science of Mind | Traditional | 2019 | 3rd | Cacioppo and Freberg | Cengage | 978-1337561815 |
| INC300 | Empowerment Series: Human Behavior in the Macro Social Environment | Traditional | 2019 | 11th | Zastrow, Kirst-Ashman, and Hessenauer | Cengage | 978-1337556477 |
| INC305 | Environmental Science | Traditional | 2019 | 16th | Miller and Spoolman | Cengage | 978-1337569613 |
| MGT310 | Organization Development and Change | Traditional / Bundle | 2015 | 10th | Cummings | Cengage | 978-1337734707 |
| РНІ300 | Discovering Psychology: The Science of Mind | Traditional | 2019 | 3rd | Cacioppo and Freberg | Cengage | 978-1337561815 |

Cybersecurity OAS (Associate Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | @ 304-263-0979 Edition | Author | Publisher | ISBN# |
|---------------|---|-------------------|------|---------------------------|----------------------------------|-----------|----------------|
| COM215 | Your Career, How to Make it Happen | e-Book | 2017 | 9th | Harwood | Cengage | 978-1305856677 |
| CSY100 | Practical PC | e-Book | 2016 | 7th | Parsons and Oja | Cengage | 978-1337393737 |
| CSY105 | Networking Essentials, Fourth Edition Pearson uCertify Course and CompTIA Network+ N10-006 uCertify Labs | Traditional | 2016 | 4th | Nilkaew & Beasley | Pearson | 978-0789758194 |
| CSY110 | CompTIA Network+ N10-006 Pearson uCertify Course and Labs | CompTIA/U-Certify | 2015 | 1st | Comp-TIA | Pearson | 978-0789755551 |
| CSY115 | Guide to TCP/IP | e-Book | 2013 | 4th | Carrell, Chappell, Tittel, Pyles | Cengage | 978-1285501734 |
| CSY120 | Principles of Information Systems | Mind-Tap | 2016 | 12th | Stair and Reynolds | Cengage | 978-1305392182 |
| CSY125 | Guide to Operating Systems | Mind-Tap | 2017 | 5th | Tomsho | Cengage | 978-1337282161 |
| CSY130 | CompTIA Security+ SY0-401 Pearson uCertify Course and Labs | CompTIA/U-Certify | 2015 | 1st | Comp-TIA | Pearson | 978-0789755506 |
| CSY140 | CCENT ICND1 100-105 Pearson uCertify Course and Network Simulator Academic Edition Bundle | CompTIA/U-Certify | 2016 | 1st | Comp-TIA | Pearson | 978-0134860572 |
| CSY145 | CCENT ICND1 100-105 Pearson uCertify Course and Network Simulator Academic Edition Bundle | CompTIA/U-Certify | 2016 | 1st | Comp-TIA | Pearson | 978-0134860572 |
| CSY200 | Fundamentals of Python, First Programs | Mind-Tap | 2017 | 1st | Lambert | Cengage | 978-1337560122 |
| CSY215 | Principles of Information Security | e-Book | 2015 | 5th | Whitman and Mattord | Cengage | 978-1305725065 |
| CSY220 | Guide to Wireless Communications | e-Book | 2014 | 3rd | Olenewa | Cengage | 978-1285654089 |
| CSY235 | Information Technology Project Management | e-Book | 2014 | 7th | Schwalbe | Cengage | 978-1305851023 |
| CSY240 | Certified Ethical Hacker Cert Guide (eBook & uCertify Course and Lab) (Available in May, 2017) | CompTIA/U-Certify | 2017 | 2nd | Comp-TIA | Pearson | 978-0789756923 |
| ENG115 | The Writer's Workplace with Readings: Building College Writing Skills | Mind-Tap | 2018 | 9th | Scarry and Scarry | Cengage | 978-1337099615 |
| MAT140 | College Algebra Essentials | e-Book | 2015 | 8th | Deitz | Cengage | 978-1305153226 |
| MAT165 | Essentials of Modern Business Statistics with Microsoft Excel | e-Book | 2016 | 6th | Anderson, Sweeney & Williams | Cengage | 978-1305691544 |
| PSY102 | РЅУСН | e-Book | 2017 | 5th | Rathus | Cengage | 9781305888296 |

Cybersecurity BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN# |
|---------------|--|-------------------|------|---------|----------------------------------|-----------|----------------|
| COM215 | Your Career, How to Make it Happen | e-Book | 2017 | 9th | Harwood | Cengage | 978-1305856677 |
| CSY100 | Practical PC | e-Book | 2016 | 7th | Parsons and Oja | Cengage | 978-1337393737 |
| CSY105 | Networking Essentials, Fourth Edition Pearson uCertify Course and CompTIA Network+ N10-006 uCertify Labs | Traditional | 2016 | 4th | Nilkaew & Beasley | Pearson | 978-0789758194 |
| CSY110 | CompTIA Network+ N10-006 Pearson uCertify Course and Labs | CompTIA/U-Certify | 2015 | 1st | Comp-TIA | Pearson | 978-0789755551 |
| CSY115 | Guide to TCP/IP | e-Book | 2013 | 4th | Carrell, Chappell, Tittel, Pyles | Cengage | 978-1285501734 |
| CSY120 | Principles of Information Systems | Mind-Tap | 2016 | 12th | Stair and Reynolds | Cengage | 978-1305392182 |
| CSY125 | Guide to Operating Systems | Mind-Tap | 2017 | 5th | Tomsho | Cengage | 978-1337282161 |
| CSY130 | CompTIA Security+SY0-401 Pearson uCertify Course and Labs | CompTIA/U-Certify | 2015 | 1st | Comp-TIA | Pearson | 978-0789755506 |
| CSY140 | CCENT ICND1 100-105 Pearson uCertify Course and Network Simulator Academic Edition Bundle | CompTIA/U-Certify | 2016 | 1st | Comp-TIA | Pearson | 978-0134860572 |
| CSY145 | CCENT ICND1 100-105 Pearson uCertify Course and Network Simulator Academic Edition Bundle | CompTIA/U-Certify | 2016 | 1st | Comp-TIA | Pearson | 978-0134860572 |
| CSY200 | Fundamentals of Python, First Programs | Mind-Tap | 2017 | 1st | Lambert | Cengage | 978-1337560122 |
| CSY215 | Principles of Information Security | e-Book | 2015 | 5th | Whitman and Mattord | Cengage | 978-1305725065 |
| CSY220 | Guide to Wireless Communications | e-Book | 2014 | 3rd | Olenewa | Cengage | 978-1285654089 |
| CSY235 | Information Technology Project Management | e-Book | 2014 | 7th | Schwalbe | Cengage | 978-1305851023 |
| CSY240 | Certified Ethical Hacker Cert Guide (eBook & uCertify Course and Lab) (Available in May, 2017) | CompTIA/U-Certify | 2017 | 2nd | Comp-TIA | Pearson | 978-0789756923 |
| ENG115 | The Writer's Workplace with Readings: Building College Writing Skills | Mind-Tap | 2018 | 9th | Scarry and Scarry | Cengage | 978-1337099615 |

Cybersecurity BS (Bachelor Degree) Program offered online and administrated by Valley College -Martinsburg @ 304-263-0979

| Course Number | Book Title | Book Type | Year | Edition | Author | Publisher | ISBN# |
|---------------|---|--------------|------|---------|--|------------------|-------------------|
| MAT140 | College Algebra Essentials | e-Book | 2015 | 8th | Deitz | Cengage | 978-1305153226 |
| MAT165 | Essentials of Modern Business Statistics with Microsoft Excel | e-Book | 2016 | 6th | Anderson, Sweeney & Williams | Cengage | 978-1305691544 |
| PSY102 | PSYCH | e-Book | 2017 | 5th | Rathus | Cengage | 9781305888296 |
| ANT400 | Cultural Anthropology | Traditional | 2017 | 15th | Haviland, Prins, McBride, and Walrath | Cengage | 978-1305633797 |
| BUS212 | Business Ethics | Traditional | 2015 | 8th | Jennings | Cengage | 978-1285428710 |
| BUS212 | Business Ethics IAC | Mind-Tap | 2017 | 9th | Shaw | Cengage | 978-1305646483 |
| COM400 | Interconnections: Interpersonal Communication Foundations and Context | Mind-Tap IAC | 2019 | 1st | Bowman | Cengage | 978-1337554084 |
| COM445 | Introduction to Research, Understanding and Applying Multiple Strategies | Traditional | 2019 | 6th | DePoy and Gitlin | Elsevier | 978-0323612470 |
| CSY320 | Mind-Tap for EC Council Compputer Forensics Series | Mind-Tap | 2017 | 2nd | EC-Council Press | Cengage | 978-1305883826 |
| CSY330 | Mind-Tap A+ Guid to IT Tech Support | Mind-Tap | 2017 | 9th | Andrews | Cengage | 978-1305944558 |
| CSY340 | Guide to Network Defense and Countermeasures | e-Book | 2014 | 3rd | Weaver, Weaver, and Farwood | Cengage | 978-1285545929 |
| CSY350 | Database Systems: Design, Implementation, & Management | Mind-Tap | 2019 | 13th | Corronel and Morris | Cengage | 978-1337627931 |
| CSY400 | Systems Analysis and Design | Mind-Tap | 2017 | 11th | Tilley and Rosenblatt | Cengage | 978-1305945234 |
| CSY430 | Introduction to Scripting: National Cyberwatch Center Edition | e-Book | 2017 | 1st | Miller and Ranum | Jones & Bartlett | 978-1284108071 |
| ENG320 | The College Writer: A Guide to Thinking, Writing, and Research | Mind-Tap | 2018 | 6th | Rys, Meyer, VanderMey, and Sebranek | Cengage | 978-1305959040 |
| INC300 | Empowerment Series: Understanding Human Behavior and the Social Environment | Traditional | 2019 | 11th | Zastrow, Kirst-Ashman, and Hessenauer | Cengage | 978-1337556477 |
| РНІ300 | Discovering Psychology: The Science of the Mind | Traditional | 2019 | 3rd | Cacioppo and Freberg | Cengage | 978-1-337-56181-5 |
| SOC300 | Sociology | Traditional | 2016 | 5th | Benokratis | Cengage | 978-1-305-66062-5 |