

VALLEY COLLEGE
Student Catalog Addendum
Effective Date of Addendum: 9/26/2022
Effective Date of Catalog: 6-6-2022

Valley College has modified the NUR140 course that is part of the Practical Nursing program. The following changes are a result of that change. The language that is in the red font will be removed from the catalog.

**This information replaced the language in the Student Catalog page:
10 Under the section for Additional Requirements – Practical Nursing, first paragraph**

(Offered at Valley College – Cleveland and Fairlawn)

In addition to the admissions requirements for all students, the Practical Nursing students must also meet the following requirements (at a minimum) to participate in clinical experiences in actual medical settings before they start their clinical experiences. ~~Clinical Preceptorship sites do not always have the same requirements and requirements and recommendation of the sites may be subject to change.~~ Valley College strives to provide students with the most up-to-date requirements for clinical sites at Orientation and at different checkpoints during the students' program.

Page 42: last paragraph

Valley College recommends that all students in these programs carry personal health/medical insurance. If students in the Medical Clinical Assistant, Veterinary Assistant, Veterinary Technician, Practical Nursing, Commercial Driver License (CDL) Class A, programs require emergency treatment for illness or injury while carrying out their assignments, they will be responsible for payment for any emergency treatment rendered and all costs that may result from injury and/or illness. If the student's assigned clinic or externship/~~preceptorship~~ site requires that the student carry personal health/medical insurance, the student is responsible for the cost of that insurance.

Page 65: Class Size, 2nd bullet point

Practical Nursing program: In accordance with Ohio Board of Nursing Standards and to ensure an optimal learning environment, Valley will staff their faculty to ensure that we maintain a 10:1 student teacher ratio at the clinical site level and further, where applicable and based on the needs of the site, Valley also understands that it might need to reduce the student/teacher ratio. ~~The ratio for student to preceptors is 1:1. (2:1 at the maximum) during preceptorship.~~

Under Grading System and Final Course Grades

Practical Nursing and Nursing Grading System Additional Information: For a student to successfully complete a nursing course and progress to the next course, the student will need to achieve an average of 78% on all assessments (tests, quizzes) and homework. Each student will be provided with a syllabus that illustrates the different types of assessments for each course and they will include a series of activities that could include tests/quizzes, in-class assignments, out-of-class assignments, class participation, lab competencies, and clinical competencies. ~~In addition, students must pass all skills test-outs with a satisfactory rating within 3 attempts and must pass all Clinicals. The details regarding the grade scale for the clinical/preceptorship is discussed in the Practical Nursing Program Description section found later in the catalog.~~

Page 70 Under Class Hours and Start Date for campus-based programs:

Practical Nursing Diploma*	Classes are held Monday-Thursday. Courses that are 60 hours in length are held from 8:00am to 2:00pm. Courses that are 84 hours in length are held from 8:00am to 4:00pm. Hours and days may vary for clinicals and preceptorship courses. This program also has classes that are taught online.
-----------------------------------	---

*These programs have Externships or Clinical Experiences. Externship/Clinical site availability generally is during weekdays at times set by the site. Some externships/clinical sites may have evening or weekend hours. Students must schedule time accordingly.

Pages 83-84 in the Program Description and Outline Section

Program Outline

The schedules will vary. The student receives their initial rotation schedule (course schedule) during the admissions process.

~~*Lab hours include classroom lab (l) and Clinical (cl) and Preceptorship (pr)~~

Course Number	Course Name	Delivery Method	Semester Credits	Contact Hours	Lecture Hours	Lab	Clinical / Preceptorship
ENG116-N	College Writing	Online	2.5	60	60	0	0
ISD205-N	Ethics	Online	2.5	60	60	0	0
MAT125-N	College Math	Online	2.5	60	30	30	0
NUR100	Introduction to Practical Nursing/Medical Terminology	Campus	2.5	60	30	30	0
NUR105	Pharmacology/IV Therapy	Campus	2.5	60	30	30	0
NUR110	Maternity and Child Nursing*	Campus/ Clinical	3.5	84	42	21	21
NUR115	Nursing Fundamentals - Adult Health & Patient Care	Campus/ Clinical	3.0	84	35	28	21
NUR119	Nursing Anatomy & Physiology	Campus	2.5	60	30	30	0
NUR120	Geriatric Nursing	Campus/ Clinical	3.0	84	28	28	28
NUR125	Nursing Leadership, Clinical Judgement & Decision Making	Campus	2.5	60	30	30	0
NUR130	Medical-Surgical Nursing	Campus/ Clinical	3.0	84	28	28	28
NUR135	Mental Health/Geriatric Psychiatric Nursing	Campus/ Clinical	3.0	84	35	28	21
NUR140	Transition to Practical Nursing	Campus/ Clinical	3.0	84	84	0	0
TOTALS			36	924	522	283	119

*Clinicals for NUR110 hours are completed on campus. Simulations may be used in place of clinical site experiences.

Additional Out-of-Class hours should be expected. to include assignments and reading.

Summary of the Program's Pre-requisites Courses (Pre-req)

Course Number	Course Name	Pre-req Course #	Pre-req (successful completion of the course) Course Name
NUR115 NUR105	Nursing Fundamentals - Adult Health & Patient Care Pharmacology/IV Therapy	NUR100 NUR119	Introduction to Practical Nursing/Medical Terminology Nursing Anatomy & Physiology
NUR125 NUR130	Nursing Leadership, Clinical Judgement & Decision Making Medical-Surgical Nursing	NUR100 NUR119 NUR115 NUR105	Introduction to Practical Nursing/Medical Terminology Nursing Anatomy & Physiology Nursing Fundamentals - Adult Health & Patient Care Pharmacology/IV Therapy
NUR110 NUR120 NUR135	Maternity and Child Nursing Geriatric Nursing Mental Health/Geriatric Psychiatric Nursing	NUR100 NUR119 NUR115 NUR105 NUR130 NUR125	Introduction to Practical Nursing/Medical Terminology Nursing Anatomy & Physiology Nursing Fundamentals - Adult Health & Patient Care Pharmacology/IV Therapy Nursing Leadership, Clinical Judgement & Decision Making Medical-Surgical Nursing
NUR140	Transition to Practical Nursing	All PN Program Courses, including General Education including non-nursing (NUR) courses.	

Note to student: NUR115 is the student's first clinical course. All required programmatic documentation must be submitted before the student may start NUR115.

Career Opportunities

CIP CODE:51.3901

Upon program completion, graduates of the Practical Nursing program will be eligible to sit for the National Council Licensure Examination for Practical Nursing (NCLEX-PN). When a student successfully completes the coursework associated Practical Nursing program, and they fulfill the graduation requirements of the program, the graduate will be required to meet with the Program Administrator to finalize the coordination of all Board of Nursing licensure examination requirements¹. This meeting will be held on campus and further, will require the Program Administrator to work through a checklist of items that match Valley Graduation requirements and Board of Nursing examination eligibility requirements. After successful completion of the meeting, the Program Administrator will prepare a letter for the Ohio Board of Nursing that attests to the student's completion of the PN program and further, that documentation and additional requirements that are required for a graduate to apply for the NCLEX examination have been fulfilled. The Program Administrator will then submit the letter in coordination with the applicant's documentation to apply to take the NCLEX licensing examination.

Based upon completion of the Practical Nursing program ~~and NCLEX-PN~~, the graduate would be eligible for a limited number of entry-level employment opportunities in the following healthcare facilities.

- * Physician Offices
- * Home Health Care Facilities
- * Community care facilities for the elderly
- * Hospitals
- * Long Term Care Facilities, including skilled nursing homes and assisted living facilities

Successfully passing the NCLEX-PN exam may provide the graduate with more career opportunities in the field².

² Students will need a valid CPR card to become licensed and must pass a criminal background check that includes fingerprints. Fees are required for both testing and licensure.

Clinicals/ Preceptorship

The Ohio State Board of Nursing and does not require any specific number of hours for lab or clinical work in a given PN program. Valley College has created a clinical component to their core nursing courses. This clinical component is comprised of 203 total scheduled hours where students will work under the supervision and direction of a Preceptor where they will perform a host of Practical Nursing competencies in accordance with their level of educational experience. Students will balance their clinical work with theoretical and lab work to review progress, continue to refine their skills, and ultimately master their skills in each core Practical Nursing subject area. A brief summary of the NUR courses below lecture/lab/clinical hours breakdown is shown below.

- NUR100 (30 lecture and 30 lab hours)
- NUR105 (30 lecture and 30 lab hours)
- NUR110 (30 lecture and 21 lab hours, 21 clinical hours on campus)
- NUR115 (35 lecture, 28 lab, 21 clinical hours)
- NUR120 (28 lecture, 28 lab, 28 clinical hours)
- NUR125 (30 lecture and 30 lab hours)
- NUR130 (28 lecture, 28 lab, 28 clinical hours)
- NUR135 (35 lecture, 28 lab, 21 clinical hours)
- NUR140 (~~84 preceptorship hours~~) (84 lecture hours)

Page 86 Attendance:

Attendance: During the mandatory Practical Nursing student orientation, students will be instructed that if they feel like they are becoming ill at any time while on campus or at a clinical site, they should inform their instructor or other supervisor (~~preceptors included~~ when no Valley College staff member is present). The goal of Valley staff shall be to facilitate access to support that keeps students out of harm's way, whether by calling a family member or friend to pick up the student or by calling for qualified emergency medical assistance (911, for example) if the situation warrants in the judgment of the Valley staff member. ~~Site preceptors shall follow the same rules.~~ Further, the Valley staff member will notify the Program Administrator. At the conclusion of the process and once a student has been medically taken care of, the student will request arrangements for makeup time (as applicable and when permitted) with the faculty member.

Supervision and Evaluation:

Instructors: Valley College will staff clinical sites with adjunct instructors that possess the professional and educational requirements required by the Ohio Board of Nursing. The instructor are required to ensure that the student and clinical site is fully aware of and understands the course objectives, clinical objectives, expectations for patient interaction and staff interaction, and the methods that they will be assessed. This effort by PN instructors will be conducted through an initial Orientation for each course and will be complimented with a series of checks and balances throughout the course to ensure that both students and clinical staff both understand these objectives and are operating with these objectives and expectations in mind. Instructors will provide both a level of individual and group instruction and will bring a focus of professionalism, ethics, and sound nursing care within the scope of the Practical Nursing practice, introducing and then reviewing key concepts, principles, and procedures and then, on a regular and periodic basis, evaluating the students' academic growth, areas for development, level of achievement, and required focus areas that are aligned with NCLEX preparation.

~~**Preceptors:** Preceptors will be appointed in accordance with population needs during each student's final course at clinical sites and in compliance with the qualification criteria. The Preceptor is a registered nurse or licensed practical nurse who meets the relevant requirements of the Ohio Board of Nursing, who provides supervision of a nursing student's clinical experience at the clinical agency in which the preceptor is employed, to no more than two students at any one time, and who implements the clinical education plan at the direction of a faculty member responsible for the course in which the student is enrolled. The results of the evaluations will be used to calculate the student's overall grade. Even though the Preceptor is providing feedback to the instructor, the instructor will assign the grade for the course.~~

~~**Site Evaluations:** Students will be evaluated by their Clinical Site Preceptor throughout the extent of their work at the site. A final student and Preceptor evaluation will be conducted once the student has successfully completed 84 hours at the clinical site and has turned in all assignments and their final documentation. The results of the evaluations will be used to calculate the student's overall grade and will represent 60% of the students' total grade. Site Evaluations are graded: P+, P, I, and F.~~

~~Note: Receiving three (3) F's during a clinical rotation is grounds for dismissal.~~

~~**Student Evaluation of Clinical Setting:** At the conclusion of courses that have clinical settings, the student will complete an evaluation of the clinical setting and the program. This document should be turned in to the Program Administrator during the last day of their course. This will be a graded assignment and failure to turn in at the stipulated due date will result in a deduction in points for this activity. Students complete an evaluation of the clinical setting after each off-site clinical experience. The evaluation is a graded assignment and failure to turn in the evaluation on the stipulated due date will result in a deduction of points for the class.~~

~~**Dismissal from a Clinical Site:** Clinical experiences which are listed as laboratory hours on the course syllabi are required component (course) of the program. The student may not graduate from the program if he or she fails to successfully complete the clinical section of each course.~~

Reasons for suspension or dismissal from the clinical experience may include, but are not limited to:

- **Clinic's Refusal of Student:** A clinic's refusal of a student for clinical participation or refusal to allow a student to return to the clinic's site to complete the course's requirements.
- **Demonstrated Inability to Provide Safe Medical Assisting Care:** A student who demonstrates repeated unsatisfactory medical assisting care, a significant unsafe event jeopardizing a patient's safety, repeated lack of or inappropriate preparation for patient care, and/or inadequate physical or mental abilities to provide safe medical/veterinary assisting care.
- **Policy Violation in the Student Catalog:** Any violation of Valley College's Policies as discussed in the Valley College Student Catalog.

~~The college respects the Preceptor's right to refuse to allow a student to participate at their site. This means that Valley College may immediately remove a student from an externship site based solely on the recommendation of the Preceptor. After the student has been removed, the Practical Nursing Administrator, Campus Director, and the Director of Academic Affairs (or designated staff member) will investigate the situation and determine the best course of action. After the investigation, the following options may occur once the student is counseled and given a written corrective action plan and follow up plan:~~

- ~~1. The student will be allowed to return to the clinic site. The student may need to sign a Clinical Reinstatement Agreement. (OR)~~
- ~~2. If the student cannot return to the same site but will be allowed to continue in the program provided that an alternate site is available. The student will sign a Clinical Reinstatement Agreement. If an alternative site is not immediately available, the student will be expected to audit a clinical class until an externship site is available. (OR)~~
- ~~3. The student will be suspended from the program with the opportunity to return to an alternative site after a period of time designated. The student will sign a Clinical Reinstatement Agreement. Up to ten points will be deducted from the student's final grade.~~

~~If after the investigation, it is determined by the Practical Nursing Administrator, Campus Director, and the Director of Academic Affairs (or designated staff member) that the student is no longer a candidate for the preceptorship, the student will fail the course and be terminated from the program. The student may follow the re-entry or returning student process as described in the Valley College Student Catalog. The Practical Nursing Administrator, with guidance from Campus Director, will make the final determination if a student will be accepted back in the program.~~

The process will be followed if a student is asked to be removed from a second site. A student will not be allowed to continue in the program if they are asked to be removed from a third site.

Voluntary Withdraw from the program

If a student voluntarily withdraws from the program for personal circumstances, he or she will receive a grade of “WP” or “WF” depending on the reason and how many hours the student has completed at the time he or she withdraws from the program. Students who voluntarily withdraw from and wish to return to finish the program must follow the Re-entry/Returning Student process discussed in the Admissions section of this Valley College Student Catalog.

Under Course Description Page 149

NUR140 – Transition to Practical Nursing

3.0 Semester Credits

Pre-requisite: 2.0 or higher Cumulative GPA. Students must also successfully pass all Practical Nursing program courses or receive approved credit transfers, which equate to 28.5 credits. Student must meet the current attendance requirement.

~~Students must also successfully pass all Practical Nursing program courses or receive approved credit transfers, that equate to 27 credits. Must have successfully completed all other Practical Nursing courses with a minimum 78% grade (2.0) GPA, in each and, together with any approved credit transfers and grades on non-nursing courses achieve a minimum cumulative grade point average of a~~
~~The student must meet the current attendance requirement.~~

Students will culminate their studies in the Practical Nursing program in NUR140 by preparing for their HESI Exit Exam and NCLEX-PN Exam. To prepare for the exam, students will be presented with a series of essential nursing principles and skills that were presented throughout the program. NUR140 will focus on the patient life cycle and through each stage, students will be asked to describe and demonstrate how to assess a patient, analyze their needs, evaluate options, and deliver safe, ethical, and patient-centered care and on-going education.

Based on individual progress, students will be provided with a series of remediation activities that will be focused on improving their knowledge, critical thinking, problem-solving, clinical judgment, and patient-care skills. This course will also provide a student with the opportunity to enhance their study skills, note-taking, and test-taking skills to successfully prepare for the HESI Exam and the NCLEX Exam.