

VALLEY COLLEGE

Student Catalog Addendum

Addendum Date: 3/30/2023

Expected Effective Date: 4/3/2023

Effective Date of Catalog: 3/27/2023

Valley College has revised its Dress Code for the Practical Nursing program. Students who are enrolled or enrolling in the program should refer to the Practical Nursing Handbook that is posted on the <https://valley.edu/catalog/> website. Revisions are shown in red font.

Dress Code Standards¹

Valley College students are preparing for various careers in the workforce. Students are encouraged to reflect the proper image of their future careers by dressing appropriately and should also be aware that excessive visible body piercing, and extreme hairstyles may inhibit their career opportunities. Students are expected to wear the appropriate Valley College Uniforms during normal class times. Failure to adhere to the Dress Code upon warning may be grounds for termination. The faculty will provide more specific directions for dress codes, as needed. Questions pertaining to the Dress Code should be addressed to the Campus Director. The Practical Nursing and Nursing Associate degree programs have stricter dress codes. See the program's handbook. The handbooks are available on the Valley College Catalog website. <https://valley.edu/catalog/>

Students are permitted to wear watches, engagement, and wedding rings, and two discreet (pierced) earrings per ear. Any facial piercings must be removed and/or plugged while in the classroom, lab, clinical setting, and any other function organized through Valley College. The plugs must be removed from gauged ears while in the classroom, lab, clinical setting, and any other function organized through Valley College.

In accordance with professional workplace expectations, **offensive tattoos (as determined by either Valley College or clinical/externship site)** not covered by appropriate clothing will need to be covered with either **long sleeves**, a band aid or bandage material, so they are not visible in the classroom, lab, clinical setting, or any other function organized by Valley College.

SHOES: Faculty members may provide more specific standards for shoes. **Medical Clinical Assistant should wear either black or white leather covered shoes (nursing shoes) or solid "Croc" style shoes (no holes).** Shoes must be closed-heeled and closed-toed. Veterinary programs, shoes must be solid style shoes (no holes). Practical Nursing and Nursing students please refer to the appropriate program handbook.

Valley College Uniforms

Students are required to wear the appropriate Valley College program's uniform to all classes. The uniforms are purchased through the College during the first weeks of classes. A white tee shirt may be worn under the uniform shirt if desired. No other shirt styles are permissible. The student is provided with a Valley College issued photo ID name tag. The photo ID name tag is part of the Valley College Uniform.

Medical Clinical Assistant (MCA) Standard of Dress (Uniform) offered at the Beckley, Cleveland, and Martinsburg campuses.

The MCA uniform (scrub top and bottom) is hunter green in color with a white lab coat. The lab coat is required only when performing lab procedures during clinical classes.

Nursing (ADN) Standard of Dress (Uniform) offered at the Beckley and Martinsburg campuses.

The Nursing uniform (scrub top and bottom) is royal blue in color with a white lab coat. The lab coat is required only when performing lab procedures during clinical classes.

Practical Nursing (PN) Standard of Dress (Uniform) offered at the Cleveland Campus and Fairlawn School for Nursing

¹ **MCA Clinical Lab classes for Cleveland are also taught at the Fairlawn Satellite location. Practical Nursing dress code is effective on 4/3/2023.**

The PN uniform (scrub top and bottom) is light blue in color with a white lab coat. The lab coat is required only when performing lab procedures during clinical classes.

Veterinary Assistant and Veterinary Technician Standard of Dress (Uniform) offered at the Cleveland Campus

The Veterinary Assistant uniform (scrub top and bottom) is navy blue in color.

The Veterinary Technician uniform (scrub top and bottom) is maroon in color.

Commercial Driver License (CDL) Class A Standard of Dress offered at the Cleveland Campus

Due to safety considerations, CDL students should refrain from wearing excessively baggy clothing. Clothing must be clean and cannot have rips or frayed edges. Sturdy, closed-toed work shoes or boots are required when working in the trucking yard. If on a field trip or when a guest speaker is scheduled to address students, the instructors may request that the students wear more professional clothes, such as a shirt with a collar and jeans. When name tags are required, the students should use their Valley College issued photo-IDs. Students will also receive a baseball style cap with the Valley College Logo during their program.

Casual Days: The Campus Director may allow students to have casual or theme dress days. Safety and professionalism is always a consideration. The wearing of torn or badly frayed jeans, shorts, t-shirts (or other shirts/sweatshirts) with messages, tank tops, and open-toed shoes are never permitted.