



VALLEY COLLEGE

**Valley College- Martinsburg
CONSORTIUM AGREEMENT FOR
COURSES DISCLOSURES**

Valley College is committed to offering flexible and career-oriented opportunities within our communities. As technology advances and is more fully integrated into the economy it becomes more important for students to be comfortable in accomplishing goals through technology as well as have a hands-on approach. The document explains the details regarding the delivery of these courses.

Toward this end, Valley College – Martinsburg, through a CONSORTIUM AGREEMENT with the Host institutions for the delivery of online courses serves at the HOME institution.

The name and location of the HOME institution is:

Valley College- Martinsburg
287 Aikens Center Drive
Martinsburg, WV 25404

The name and location of the HOST institution is:

Valley College- Beckley
120 New River Dr Suite C,
Beckley, WV 25801

Valley College- Cleveland Branch Campus and
Fairlawn Satellite Campus
8700 Brookpark Rd,
Cleveland, OH 44129

The following stipulations will be followed:

1. Coursework will be delivered through Valley College- Martinsburg's program. Details regarding this program is located in the Valley College catalog <https://www.valley.edu/catalog>
2. Up to but no greater than 50% of a program may be offered through the host institution.
3. Completing the forementioned lab and externship courses through this consortium agreement is included in the standard tuition and fees listed on the Enrollment Agreement.
4. The host institution is responsible for assisting the Extern Coordinator with ordering supplies, maintaining lab equipment, assisting with inventory, and maintaining the facility (class/lab room) for the forementioned lab courses. .
5. Record retention including attendance and student records is the responsibility of the HOME institution.

The HOME institution will make available, upon request, a copy of the documents describing the institution's accreditation and its state license and the contact information for filing complaints with the accreditor and/or state licensing entity.