



Institutional Scholarships and Grants

Applications for scholarships are available at each of our campuses' Financial Aid offices. Students are reminded that there are times when a scholarship or grant is offered for a limited time and/or may be discontinued without notice.

Valley College Step-Up Associate Scholarship (WV)

This scholarship is intended for students who have graduated from a Valley College diploma (or for-credit certificate) program and who enroll in a Valley College associate degree program offered online. The applicant is considered a candidate for the scholarship during their enrollment in the degree program. Online programs are administrated through Valley College – Martinsburg. The award may be applied toward tuition, lab fees, and/or books.

Timing of award and award amount is as follows:

Credential	Amount of Award	Timing of the Award
Associate Degree	Up to \$1,000	Up to \$1,000.00 will be awarded upon successful completion of the program.

This Valley College scholarship will be applied to an account balance owed to the College and has no cash equivalency. It is institutional funding that is applied as a last dollar offset, up to the total amount specified in the award, to the student account balance after all eligible federal, state and local funding has been disbursed to the student's account. For students receiving this scholarship who have balances on multiple programs at Valley College, the funds will be applied in the following order:

1. Institutional scholarship funds will be applied to previous program balance(s) first.
2. Any remaining institutional scholarship funds will be applied to the current program balance with no cash equivalency.

Application Process

The general application procedures for Valley College institutional scholarships and grants is as follows:

1. Meet with the Financial Aid office to discuss financing options including completing a Free Application for Federal Student Aid (FAFSA) and any additional required documents. <https://studentaid.gov/h/apply-for-aid/fafsa>
2. The prospective student may obtain the appropriate application from the Valley College Financial Aid office during the admissions process.
3. Complete the application which includes an essay question. All information requested on the application must be complete and legible. The application must be signed by the applicant.

Terms and Conditions:

1. Enrollment in a Valley College associate degree program offered online
2. Must have graduated from a Valley College diploma (or qualifying certificate) program
3. Complete the scholarship application including the essay question and submit it to the Financial Aid Department.
4. Failure to graduate from the degree program will lead to forfeiture of scholarship.

Submission Procedures

The completed application must be submitted to the Financial Aid Department. Incomplete application packets will not be accepted. The Financial Aid Advisor will forward all completed applications to the Campus Director. Even though the Online programs are administrated through the Martinsburg campus, the Campus Director at the enrolling campus will review the scholarship application and recommend the applicant for the award. The final approval is granted by the Director of Financial Aid.

Valley College Step-Up Bachelor Scholarship (WV)

This scholarship is intended for students who have graduated from a Valley College diploma (or for-credit certificate) or Associate degree program and who enroll in either the Valley College Business Administration or Health Services Administration degree program offered online. The applicant is considered a candidate for the scholarship during their enrollment in the degree program. Online programs are administrated through Valley College – Martinsburg. The award may be applied toward tuition, lab fees, and/or books.

Timing of award and award amounts are as follows:

Credential to Bachelor Degree	Amount of Award	Timing of the Award
Diploma to Bachelor Degree	Up to \$2,000	Up to \$2,000 will be awarded upon successful completion of the program.
Associate Degree to Bachelor Degree	Up to \$1,000	Up to \$1,000 will be awarded upon successful completion of the program.

This Valley College scholarship will be applied to an account balance owed to the College and has no cash equivalency. It is institutional funding that is applied as a last dollar offset, up to the total amount specified in the award, to the student account balance after all eligible federal, state and local funding has been disbursed to the student's account. For students receiving this scholarship who have balances on multiple programs at Valley College, the funds will be applied in the following order:

1. Institutional scholarship funds will be applied to previous program balance(s) first. The scholarship will be applied to any previous Valley College balances including those balances that were written off as uncollectible.
2. Any remaining institutional scholarship funds will be applied to the current program balance with no cash equivalency.

Application Process

The general application procedures for Valley College institutional scholarships and grants is as follows:

1. Meet with the Financial Aid office to discuss financing options including completing a Free Application for Federal Student Aid (FAFSA) and any additional required documents. <https://studentaid.gov/h/apply-for-aid/fafsa>
2. The prospective student may obtain the appropriate application from the Valley College Financial Aid office during the admissions process.
3. Complete the application which includes an essay question. All information requested on the application must be complete and legible. The application must be signed by the applicant.

Terms and Conditions:

1. Enrollment in a Valley College bachelor degree program offered online
2. Must have graduated from a Valley College diploma (or qualifying certificate) or associate program
3. Complete the scholarship application and submit it to the Financial Aid Department
4. The Step-up Student Bachelor Scholarship may not be combined with any other Valley College scholarship.
5. Failure to graduate from the degree program will lead to forfeiture of scholarship.

Submission Procedures:

The completed application must be submitted to the Financial Aid Department. Incomplete application packets will not be accepted. The Financial Aid Advisor will forward all completed applications to the Campus Director. Even though the Online programs are administrated through the Martinsburg campus, the Campus Director at the enrolling campus will review the scholarship application and recommend the applicant for the award. The final approval is granted by the Director of Financial Aid.

The Practical Nursing (PN) Graduate Grant

The Practical Nursing (PN) Graduate Grant is designed to encourage graduates of the Valley College Practical Nursing (PN) program to continue working with the Valley College staff/faculty to better prepare themselves to take the NCLEX exam. Qualified graduates may receive up to \$650 (six hundred fifty dollars), which will be applied toward their outstanding tuition balance with Valley College. This award will be granted after the graduate has successfully completed the NCLEX Prep Program and made their first attempt at the NCLEX. Graduates will receive information about the NCLEX Prep requirements during their program and in the NUR140 class. This information will include the terms and conditions of the grant.

Application Procedure:

1. The applicant must meet with a designated Valley College Practical Nursing staff member to discuss the grant process and requirements.
2. The applicant must agree to the terms and conditions, and sign and date the application.

Once all requirements of the NCLEX Prep package are fulfilled and the graduate has attempted the NCLEX, the grant amount (up to \$650) will be applied to the graduate's tuition balance. This is a last dollar scholarship, meaning that the grant is applied only to any remaining balance after all other financial aid or payment options have been exhausted. If the tuition balance has already been satisfied, the grant has no cash value.