



## VALLEY COLLEGE

Student Catalog Addendum

Effective Date of Addendum: 12/16/2025

Posted Date: 1/14/2026

Effective Date of Catalog: 8/2025

*The policy is already in effect.*

**On Page 53 of the Valley College Student Catalog 2025-26 v 01, the following Practical Nursing policies have been revised. These policies are already in effect.**

**Please replace the PN Failed Courses Policy with the following text.**

Consecutive Failed Courses Policy: Any student enrolled in a diploma program, other than the Practical Nursing program, who receives a grade of “F” or “WF” for three consecutive courses, will be involuntarily (administratively) removed from their program. Likewise, any student enrolled in a degree program other than the Nursing Associate degree program, who receives a grade of “F” or “WF” for four consecutive courses will be involuntarily (administratively) removed from their program. No appeal process exists for this policy. Students who have been dismissed from their program may not reapply for a program before 181 days from their last day of attendance. Re-enrollment is not automatic. See Readmission Process under the Admissions section of this Catalog.

### PN Failed Courses Policy

- Two Failed NUR courses: In the Practical Nursing diploma, any student who fails two NUR courses (receives a grade of “F”) will be involuntarily (administratively) removed from their program. Students considering readmissions should consult the PN Student Handbook for detailed information on the Readmission process. Readmission is not guaranteed.

Exception for Tier 1 Courses NUR100 and NUR119.

NUR100 and NUR119 are exempt from the general “two failed NUR courses” dismissal policy. Students are permitted two attempts for each of these courses. A second failure in NUR100 or a second failure in NUR119 will result in dismissal from the Practical Nursing program, regardless of performance in other courses.

- NUR140: The final course in the PN program is NUR140 which features a rigorous curriculum. If a student fails NUR140, they may be eligible to retake the course. Should a second attempt also result in failure, the student may be permitted a third and final attempt. Course retake fees will apply for both the second and third attempts. No formal appeal is required to qualify for these retakes for NUR140.

- o The PN Academic team reserves the right to deny the student's retake opportunity, including but not limited to, if it is mathematically impossible for the student to finish the course within their 150 SAP Max timeframe or to achieve a 2.0 final GPA. The Director of Academic Affairs oversees the retake process for the NUR140 course.

- o If a student fails NUR140 on their third attempt, they will be dismissed from the program. At that point the student will be ineligible to reapply to the program for a minimum of six months considering readmissions should consult the PN Student Handbook for detailed information on the Readmission process. Readmission is not guaranteed.

The Practical Nursing Handbook is available at this link [Catalog - Valley College](#) If you would like a paper copy of the handbook, please contact the Practical Nursing Program Administrator at the campus.

**Under the Readmission Process (Page 17 of the Valley College Student Catalog)**  
C&F (Cleveland and Fairlawn locations)

The Readmission process for the PN program Readmission to the nursing program is not guaranteed. Students who have been withdrawn from the program, whether voluntarily or by administrative action, may request readmission in accordance with the College’s standard procedures. A maximum of two readmission requests will be considered. If a

first request is not approved, a second request may be submitted only if it includes new, relevant information for the Readmission Committee to review. Requests that do not include new and substantive information will not be considered.

5. Practical Nursing (C&F): The student should contact the Director of Academics Affairs (C&F) as their first step in the process.

- a. The student will be individually interviewed by an Academic Staff Member.
- b. The student will complete a Student Request Form. The form requests that the student provide a reason for the withdrawal from the program and what has changed in the student's life circumstances that will allow the student to be successful this time.
- c. The College may require that the student agrees to the terms of a written Academic Plan. The student's GPA and attendance may be addressed in the plan. Repeating courses may also be discussed along with any associated costs.
- d. The returning or re-entry student is only required to retake the HESI entrance exam if the student's HESI exam score is dated over 24 months. The student will also need to take the Online Readiness Assessment regardless of the time from withdrawal to readmission.
- e. The Academics Team (and Student Records Department) will perform a credit evaluation and review the student's rotation schedule. The date of return may be delayed until a course is available for the student to take. Any official transcripts for credit evaluations must be available at the time of the course evaluation.
- f. The student must be cleared (acceptable documentation must be on file) for their vaccinations and/or immunizations and other health-related entrance requirements. The student will follow the school's policy for BCI/FBI background checks and drug screening processes.
- g. The student must be in good financial standing as determined by the College.
- h. The student will meet with a Financial Aid Advisor and agree to the terms as written on the Reentry Form.
- i. Courses that must be retaken because of "F" or "WF" grades are subject to a Course Retake fee and may not be eligible for Student Financial Aid (Title IV funds). "WP" courses will also be discussed.
- j. Students who are returning to retake NUR140 may be required to retake courses, even though the students have passed those courses with a letter grade of "C" or higher. Retake Course Fees apply for all courses that the College requires that the student retakes.
- k. Final approval of the return enrollment is demonstrated by a new enrollment agreement signed by the authorized Valley College staff member.

Practical Nursing program students: depending on the length of time a student has been out of the program, and regardless of the letter grade they received for the courses, Valley College may require students to retake preselected classes to ensure that they have the skills necessary for clinical courses. The Financial Aid department will determine if the student is responsible for any costs associated with courses they are required or elect to retake. This requirement may delay when a student may return to their program. The student should meet with a Financial Aid Advisor and agree to the terms of the financial aid packaging appointment.

#### **Re-Entry After One or No NUR Course Failures (e.g., withdrawal, personal leave)**

Students who re-enter the program after withdrawing or leaving with one or no NUR course failures return under standard Re-Entry status. Their prior NUR course attempts remain on record, and any previously failed NUR course must be passed on the next attempt. Standard progression policies regarding NUR course attempts and failures apply.

#### **Re-Entry After Failing Two NUR Courses**

- Students who are re-entering the program after failing two or more NUR courses must successfully pass all NUR courses during their re-entry period. No additional NUR course failures are permitted. Prior NUR course attempts remain on record.
- Any NUR course failure during the re-entry period will result in withdrawal from the program. NUR140 is exempt from this policy.